

## **Constitution, Bylaws, and Rules Committee Draft report for Congressional District Training**

First, we would like to thank the Constitution, Bylaws, and Rules Committee members for their hard work and countless hours of meetings that went into this draft set of proposed changes. Every two years, we undertake revisions to our party's governing documents to help ensure continued success in meeting the goals of our party. Four cycles ago, we clearly heard that DFLers wanted more opportunity to review and comment on the constitutional proposals that comprise our report to the State Convention.

As a result, the past four cycles, we have sought feedback from the State Central Committee on our draft report. Additionally, there will be Q&A sessions at each Congressional District convention. Since CD delegates are the same as State Delegates, this will allow the State Convention delegates more time to consider and discuss the proposed changes. We are also retaining the successful Q&A session at the State Convention that we have been conducting in the recent past.

Following the creation of this training report, further changes may be considered by the committee.

Each proposed change listed below includes a description of the change and some background information. These are only *proposed* changes and nothing in this document will take effect unless the State Convention chooses to adopt one or more of the proposals.

Respectfully submitted,  
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Note: additions are underlined and deletions are in ~~striketrough~~. The vertical ellipsis (:) represents unchanged text that isn't included in the report for brevity. The changes are presented in the order in which they appear in the Constitution and Bylaws. Each change is presented independently. That is to say, if unrelated changes occur in the same section of the Constitution, each revision is shown under only one change heading.

**Proposed Change #1:**

This proposed change was requested by state leadership to better align the name of the State Standing Committee with its current function. Therefore, this proposed change would rename the “Platform, Issues, and Legislative Affairs Committee” to “Platform and Issues Committee”.

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**ARTICLE III**

**GENERAL RULES AND POLICY**

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**Section 2. The Platform.**

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**Subsection E. Adoption and Amendment.**

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**Bylaw Petition Resolutions**

**1. Petition resolutions submitted for adoption at State Convention**

Petition resolutions to amend the ongoing platform or add an action agenda item, signed by 250 of the state convention delegates or alternates, representing no fewer than two Congressional Districts, and five Organizing Units, and turned into the State ~~Platform, Issues, and Legislative Affairs~~Platform and Issues Committee by the Thursday before the state pre-convention committee meetings, will be considered for inclusion in the state Convention Platform report and ballot. The ~~Platform, Issues, and Legislative Affairs~~Platform and Issues Committee shall review the proposed petition resolutions and prepare them for inclusion in the convention report and platform ballot.

**2. Petition Resolutions submitted for adoption at State Central Committee**

- a. Petition resolutions proposing additional action agenda items, representing no fewer than two Congressional Districts, and five Organizing Units, signed by 250 of the state convention delegates or alternates, and handed in to the convention secretary by the close of business of the convention, will be forwarded to the State Central Committee for consideration.
- b. Petition Resolutions proposing additional action agenda items, signed by at least 150 delegates or alternates of the State Central Committee, representing no fewer than two Congressional Districts, and five Organizing Units, and submitted to the State ~~Platform, Issues, and Legislative Affairs~~Platform and Issues Committee with a copy to the State DFL Chair will be forwarded to the State Central Committee for consideration.
- c. Process for State Central Committee consideration
  - 1. The ~~Platform, Issues, and Legislative Affairs~~Platform and Issues Committee shall edit and review the proposed Action Agenda item and submit the revised proposal, if any, and a copy of the original petition, including the names of the original signers, to the State DFL Chair for inclusion in the notice of the next State Central Committee meeting.

- 2. The ~~Platform, Issues, and Legislative Affairs~~Platform and Issues Committee shall present the proposed Action Agenda item to the State Central Committee at its next meeting.
- 3. No additional Action Agenda item may be considered by the State Central Committee unless it was included in the published notice of that State Central Committee meeting.
- 4. Any proposal may be removed from consideration, at either the Platform Committee or the State Central Committee level, at any time prior to final approval by a two-thirds vote of the petitioners.

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**ARTICLE VII**

**STATE PARTY ORGANIZATION**

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**Section 1. Convention.**

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**Membership. (c). Non-Voting Delegates.**

DFL elected public officials and State Committee members of Constitution, Bylaws, and Rules; ~~Platform, Issues, and Legislative Affairs~~Platform and Issues; and Outreach and Inclusion not among those listed in Membership (a) or (b), shall be non-voting delegates. To be eligible, elected public officials must consider themselves members of the DFL party and must have participated in the DFL precinct caucus in the year the Convention occurs.

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**Committees.** The State Chair, subject to the approval of the State Executive Committee, shall appoint co-convenors for the following committees: rules, credentials, nominations and such others as may be deemed necessary by the State Executive Committee. The first order of business for each committee shall be the election of a permanent committee chair. Each committee shall then perform the duties appropriate to its area of responsibility. The chairs of the rules committee; ~~platform, issues, and legislative affairs~~platform and issues committee; and constitution, bylaws, and rules committee shall make the preliminary reports of their committees available to all delegates and alternates at least seven days prior to the opening of the State Convention. The nominations committee shall not recommend members of that committee for other state party office. Nominations committee members at any time during the pre-convention process shall not be eligible for election to any position elected at that year’s state convention. Each chair(s) shall report their findings at the appropriate time on the Convention agenda for consideration by the State Convention. Eligibility for election to State

Convention pre-convention committees (rules, nominations, and credentials) is limited to delegates as defined by Article VII, Section 1, Membership (a) Delegates and (b) Delegates-at-large, other than Distinguished Party Leader Delegates. The State DFL outreach officer will be an additional voting member of the nominations committee of the state convention.

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**Section 6. State Party Standing Committees.**

State party standing committees shall include but not be limited to: Outreach and Inclusion Committee; Constitution, Bylaws, and Rules Committee; ~~Platform, Issues, and Legislative Affairs~~ Platform and Issues Committee; Budget Committee; Operations Committee; Personnel Committee; and Party Affairs and Coordinated Campaign Committee; and shall function as described in the Bylaws. The State Central Committee may establish other standing committees through the Bylaws.

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Bylaw ...

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**C. ~~Platform, Issues, and Legislative Affairs~~ Platform and Issues Committee.**

**Membership.** ~~Platform, Issues, and Legislative Affairs~~ The Platform and Issues Committee shall be comprised of two members elected by the State Executive Committee, two members elected by the congressional district in even-numbered years, and 11 members (at least four from counties outside of Anoka, Hennepin, Ramsey, Dakota, and Washington counties) elected by the State Central Committee. In addition, the membership of the Platform, Issue, and Legislative Affairs should include at least two DFL elected officials elected at the convocation of elected officials described in Article VII, Section 2.

**Responsibilities.** The ~~Platform, Issues, and Legislative Affairs~~ Platform and Issues Committee shall have as minimum objectives:

1. Develop platform criteria and form procedures for the ongoing process of resolutions from the caucuses and an orderly procedure for the convention.
2. Monitor and evaluate for informational purposes the implementation of platform planks by appropriate governmental bodies and report the results to the appropriate party officials.
3. Recommend to the State Central Committee for their approval specific legislative priorities, taken only from the DFL Ongoing Platform or Action Agenda, which shall be utilized in meeting with DFL legislators to discuss the legislative priorities of the DFL Party.
4. Bring to the attention of subsequent caucuses and conventions those platform planks which have, and those which have not, been enacted. It may identify current and timely issues that are not addressed in the platform in order to present them to the appropriate governing bodies.

5. The Committee may develop task forces and may hold hearings between conventions.
6. The Committee shall not issue a resolution or issue statement as an official position of the DFL Party, but may present resolutions to the State Convention, Business Conference, State Central Committee, or State Executive Committee. It may develop a manner for topical issues to be developed and a procedure to recommend to the State Central Committee for action.
7. The Committee shall present specific recommendations for inclusion in the Official Call and act as the state pre-convention committee. The pre-convention committee report shall be available for delegates and alternates in printed form and on the DFL website at least one week before the state convention.
8. The Committee shall advise and coordinate with the Party Affairs and Coordinated Campaign Committee with respect to training concerning resolution writing and organizing unit resolution committee best practices.

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**Proposed Change #2:**

Earlier this year, we polled the State Central Committee and 2020 State Convention delegates and alternates about the use of alternates within our party. Based on the feedback received, no required changes are being proposed for convention or central committee alternates. The feedback was *strongly* in favor of alternates remaining a part of our process.

The proposed change allows units below the congressional district level to reduce convention registration complexity by optionally allowing conventions to vote to upgrade all alternates to delegate status. This would be decided on a convention-by-convention basis instead of as a constitutional amendment for each unit.

The existing rule that allows congressional district constitutions to permit the upgrading of all alternates remains unchanged, and is only being relocated to a more logical place.

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**ARTICLE III  
GENERAL RULES AND POLICY**

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**Section 4. Convention and Committee Rules.**

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**Subsection D. Alternate Delegates/Members.**

Except as otherwise provided in this Constitution, for each delegate elected to a DFL party convention, and each member elected to the

State Central Committee, an alternate shall be elected. Alternates shall be seated as delegates/members in the manner by which they are elected. An alternate may not be seated or removed while a ballot is in progress.

A congressional district constitution may allow State Convention alternates to serve as delegates for their respective congressional district convention.

Conventions for units below the congressional district level may opt to allow the convention alternates to serve as delegates for that convention by a two-thirds vote.

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**ARTICLE VI**  
PARTY ORGANIZATIONS IN  
CONGRESSIONAL DISTRICTS

**Section 1. Conventions.**

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~~Bylaw—A congressional district constitution may allow State Convention alternates to serve as delegates for their respective congressional district convention.~~

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**Proposed Change #3:**  
This proposed change serves to clarify the language regarding supporting candidates.

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**ARTICLE III**  
GENERAL RULES AND POLICY

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**Section 4. Convention and Committee Rules.**

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**Subsection H. Official DFL Endorsements.**

Official DFL endorsement of a candidate for public office requires a 60 percent affirmative vote of those delegates present and voting at the convention, central committee, or commission making the endorsement. A quorum must be present and voting in order to confer an endorsement. No convention, central committee, or commission representing a geographical area less than the area competent to elect the public official may endorse a candidate. No one may vote to grant or revoke an endorsement unless they are a resident of the area in which that election will occur. No person may be considered for endorsement who is an active member of another political party. An endorsement given before the primary is valid after the primary only if the candidate's name appears on the general election ballot. In even-numbered years, no central

committee may endorse before its unit's convention except for a special election. The Official DFL endorsement for any endorsee shall terminate upon the swearing in for said office. However, an endorsed candidate sworn into office shall receive an automatic provisional endorsement for that office, as described in subsection I, if they accept it.

If more than one candidate is to be elected to the same position on the ballot, more than one person may be endorsed for that position. However, if the official DFL convention, commission, or central committee having jurisdiction endorses for some but not all of said same positions, all non-endorsed candidates shall be treated as running against the endorsed candidate(s).

Except as provided below, in any public statements or the discharge of any party duties, members of the DFL Party who are elected or appointed to leadership positions within the DFL Party at every level, DFL Party units at every level, and paid DFL staff at any level must support (in any public statements or the discharge of any party duties) the DFL endorsed candidates and public ballot questions and shall not provide support or funds to non-endorsed candidates or public ballot questions, unless they are duly endorsed, or In any public statements or the discharge of any party duties, these members of the DFL Party and DFL Party units may support a candidate who has a letter of support. In any public statements or the discharge of any party duties, these members of the DFL Party and DFL Party units may support a candidate who meets all of the following criteria: (1) ~~are~~the candidate is seeking an office without party designation, (2) ~~are~~the candidate is not running against a duly endorsed candidate, and (3) ~~have a letter or letters of support from appropriate DFL unit(s), and (4)~~no DFL convention, committee, or commission has ~~voted on an~~considered endorsement for the office ~~or, including not having~~voted specifically ~~a vote~~for “no endorsement”. Nothing in this provision shall be interpreted to prohibit recruitment of candidates. The Party may support, defend, or cooperate with a public official elected with the Party's endorsement, letter of support, or nomination, or who caucuses with the Party in the body to which the official is elected, as long as such support, defense or cooperation does not give the elected official an unfair advantage in seeking an endorsement or otherwise interfere with the endorsement process.

No members of the DFL Party who are elected or appointed to leadership positions within the DFL

Party or paid DFL staff at any level may support another candidate in any race in Minnesota if there is an official endorsement in that race.

If a candidate who has been endorsed or has been issued letter(s) of support by unit(s) of the DFL Party gives personal endorsement, financial assistance, or other public support or public assistance to any candidate running against a DFL-endorsed or officially supported candidate for any public office, or engages in any other act of malfeasance or nonfeasance, the central committee of the unit that endorsed that candidate may revoke the endorsement or letter(s) of support by a two-thirds vote of the members eligible to vote, following the dismissal for cause procedures.

ADDENDUM A: RULE BOOK OF THE MINNESOTA DFL PARTY

DEMOCRATIC-FARMER-LABOR PARTY OF MINNESOTA CODE OF CONDUCT

Failure to Honor the DFL Endorsement

The purpose of the DFL Party shall be to elect candidates to public office who represent our shared values. Those shared values are embodied by our Platform and Action Agenda, and by The Charter and The Bylaws of the Democratic Party.

Except as provided below, in any public statements or the discharge of any party duties, members of the DFL Party who are elected or appointed to leadership positions within the DFL Party at every level, DFL Party units at every level, and paid DFL staff at any level must support ~~(in any public statements or the discharge of any party duties)~~ the DFL endorsed candidates and public ballot questions and shall not provide support or funds to non-endorsed candidates or public ballot questions. In any public statements or the discharge of any party duties, these members of the DFL Party and DFL Party units may support a candidate who has a letter of support. In any public statements or the discharge of any party duties, these members of the DFL Party and DFL Party units may support a candidate who meets all of the following criteria: (1) the candidate is seeking an office without party designation, (2) the candidate is not running against a duly endorsed candidate, and (3) no DFL convention, committee, or commission has considered endorsement for the office or voted specifically for “no endorsement”.

No members of the DFL Party who are elected or appointed to leadership positions within the DFL Party or paid DFL staff at any level may support another candidate in any race in Minnesota if there is an official endorsement in that race.

See also Article III, Section 4, Subsection H.

**Proposed Change #4:**

This proposed change serves to improve the Letter of Support process by allowing all relevant Organizing Unit central committee members to meet jointly and consider issuing Letter(s) of Support. The goal is to allow all candidates an equal playing field and to reduce the number of OUs that some candidates need to contact (e.g. some candidates presently need up to 5 different OU letters of support to gain VAN access).

The Congressional District with the most precincts of the electoral jurisdiction will be responsible for calling the Letter of Support meeting.

ARTICLE III

GENERAL RULES AND POLICY

Section 4. Convention and Committee Rules.

Subsection H. Official DFL Endorsements.

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If a candidate who has been endorsed ~~or has been issued letter(s) of support~~ by ~~unit(s) of the~~ DFL Party gives personal endorsement, financial assistance, or other public support or public assistance to any candidate running against a DFL-endorsed or officially supported candidate for any public office, or engages in any other act of malfeasance or nonfeasance, the central committee of the unit that endorsed that candidate may revoke the endorsement ~~or letter(s) of support~~ by a two-thirds vote of the members eligible to vote, following the dismissal for cause procedures.

Subsection J. Letters of Support.

~~An organizing unit~~ Only a letter of support special committee may send a letter of support to a candidate for their promotional use ~~if the organizing unit contains part or all of the electoral jurisdiction where the race is being held, and~~ if there exists no ~~specific DFL party unit constitution (see Article X)~~ for the race for which they are sending a letter, no special endorsing commission has been called for the race, or the special endorsing commission did not endorse and did not bar ~~other units~~ the letter of support special committee from sending a letters of support. The letter of support ~~central special committee members of an organizing unit residing in the electoral jurisdiction~~ must vote by a 60 percent affirmative vote to issue a letter of support.

~~In order for a letter of support to be valid, the candidate must receive a letter of support from each of the organizing units with at least three central committee members who reside within the electoral jurisdiction. No one may vote to grant or revoke a letter of support unless they are a resident of the electoral jurisdiction.~~ A candidate who receives a valid letter of support may advertise that they have received a letter of support from the DFL Party and may purchase access to the DFL Voter File. A letter of support does not constitute an Official DFL endorsement. No candidate, campaign, or individual elected or appointed to a position within the DFL party may misrepresent a letter of support as an Official DFL endorsement. A letter of support issued before the primary is valid after the primary only if the candidate’s name appears on the general election ballot. A letter of support for any candidate shall terminate upon the swearing in for said office. If a candidate who has been issued a letter of support by the DFL Party gives personal endorsement, financial assistance, or other public support or public assistance to any candidate running against a DFL-endorsed or officially supported candidate for any public office, or engages in any other act of malfeasance or nonfeasance, the appropriate letter of support special committee may revoke the letter of support by a two-thirds vote of the members eligible to vote, following the dismissal for cause procedures.

ARTICLE X

OTHER ELECTORAL JURISDICTIONS WITHOUT APPROVED CONSTITUTIONS

**Section 1. Electoral Jurisdictions Not Provided for Elsewhere.**

In an electoral jurisdiction for which a Constitution does not otherwise provide a means of endorsement, the central committee of the party having the smallest jurisdiction which includes the electoral jurisdiction shall be responsible for the party's affairs in elections in that electoral jurisdiction.

If the smallest jurisdiction is the entire state, the chair of the Congressional District which contains the largest number of the electoral jurisdiction’s precincts shall be responsible for calling special endorsing commissions and/or letter of support special committee meetings, unless otherwise provided in the Bylaws. The chair of the Congressional District shall call a special endorsing commission and/or letter of support special

committee meeting if demanded by at least one Congressional District central committee that includes a portion of the electoral jurisdiction.

**Bylaw** The State Central Committee has issued ongoing authorization for the formation of a Hennepin County special endorsing commission in each year there are Hennepin County-wide or commissioner elections. The commission shall be jointly called, organized, and convened by the current chairs of the congressional districts that overlap Hennepin County. No central committee shall have authority to endorse candidates for Hennepin County offices.

**Bylaw** Commission delegates and alternates for the Hennepin County special endorsing commission shall be elected at precinct caucuses in even-numbered years. Each precinct shall elect one delegate and one alternate to the Hennepin County special endorsing commission for every 20 delegates, or fraction thereof, it elects to its organizing unit convention.

**Section 2. Special Endorsing Commission.**

**Authority.** A special endorsing commission for an election in an electoral jurisdiction for which a Constitution does not otherwise provide a means of endorsement may be called by the central committee having jurisdiction.

**Membership.** For an electoral jurisdiction equivalent to, or smaller than, a senatorial district in population, the delegates and alternates elected at precinct caucuses within that jurisdiction shall be delegates and alternates to the special endorsing commission.

For an electoral jurisdiction larger than a senatorial district in population, excluding cities of the first class, which are included in Section 3 below, the delegates and alternates to the State Convention who reside within the jurisdiction, or the commission delegates and alternates elected at precinct caucuses within that jurisdiction shall be delegates and alternates to the special endorsing commission.

**Business.** The special endorsing commission may recruit and endorse a candidate for each office open for election within their electoral jurisdiction, and aid in the election of the candidate.

Endorsement involving an election in a subjurisdiction of such an electoral jurisdiction may be made by delegates to the special endorsing commission who reside within the subjurisdiction.

**Section 3. Letter of Support Special Committee.**

**Authority.** A letter of support special committee for an election in an electoral jurisdiction for which a Constitution does not otherwise provide a means of endorsement may be called by the central committee having jurisdiction.

**Membership.** The members and alternates to the Organizing Unit central committee(s) who reside

within the electoral jurisdiction shall be members and alternates to the letter of support special committee.

**Business.** The letter of support special committee shall attempt to solicit all eligible candidates for consideration and consider issuing a letter of support to candidate(s) for each office open for election within their electoral jurisdiction.

Letters of support involving an election in a subjurisdiction of such an electoral jurisdiction may be made by delegates to the letter of support special committee who reside within the subjurisdiction.

<Note: this is a new section 3. Later sections will be renumbered>

**Proposed Change #5:**  
This proposed change clarifies the process for remote participation within the party.

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**ARTICLE III**  
GENERAL RULES AND POLICY

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**Section 4. Convention and Committee Rules.**

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**Subsection L. Alternates and Visitors.**

At all conventions, alternates and visitors must be clearly separated from officially accredited delegates.

**Bylaw** Alternates, candidates for endorsement or election, credentialed media, and other invited guests may be granted greater access or admittance to an electronic meeting than the general public. ~~If alternates and visitors are present within an electronic meeting, they must be clearly separated or otherwise differentiated from voting participants.~~ In a convention or meeting with remote participation, alternates and visitors present must be clearly separated or otherwise differentiated from voting participants.

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**Section 10. Electronic Meetings.**

~~Subject to the provisions of this Constitution and Bylaws, and according to the governing documents of any party unit, electronic meetings may be conducted to act on matters when time, weather or special circumstances do not permit a regular meeting.~~

~~**Bylaw**— In 2021, party conventions and business conferences may be conducted electronically, in accordance with any rules and/or guidance issued by the State Executive Committee.~~

~~**Bylaw**— In 2022, party conventions may be conducted electronically or in a hybrid format. The State Executive Committee may suspend this bylaw for specific conventions for one or more stated reason(s).~~

**Section 10. Remote Participation.**

Conventions and other meetings may allow individuals to participate without being physically present at a designated location, unless remote participation is explicitly restricted by this Constitution and Bylaws or the governing documents of a party unit or Community Outreach Organization. Technology used to facilitate remote participation must enable all participants to hear proceedings as they occur, allow all participants to speak and be heard by other participants when called upon, and allow eligible participants to vote. Such technology may not afford individuals participating remotely the ability to participate exactly as they could in person. However, no process that uses both remote and in-person participation may give preference to those participating either remotely or in person. The notice for any convention or other meeting to be conducted with remote participation must state the intent to allow for remote participation and must include a description of how to access and participate in the meeting remotely.

**Bylaw Precinct Caucuses.** Unless otherwise required pursuant to the laws of the State of Minnesota, precinct caucuses held in even-numbered years must be conducted in person without remote participation. Precinct caucuses held in odd-numbered years for other electoral jurisdictions with approved constitutions, as described in Article IX, may be conducted with remote participation with the approval of the State Executive Committee.

**Bylaw Limitations on Hybrid Participation.** The State Executive Committee may restrict or prohibit the use of hybrid participation (both in-person and remote participation) at special endorsing commissions or conventions considering endorsements or electing State Convention delegates and alternates.

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**ADDENDUM A: RULE BOOK OF THE MINNESOTA DFL PARTY**

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**GENERAL RULES**

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**Accessibility—Accessible Sites.** All ~~in-person~~ caucuses, conventions, committees, and commissions with in-person participation shall be conducted in facilities accessible to people living with disabilities. All DFL speakers forums, headquarters, and 75 percent of each DFL organizing unit’s or congressional district’s fundraisers shall be held at accessible sites.

Accessible sites shall meet State Building Code requirements, including the following: Entry – level or ramped surface, wide door opening, low threshold; Interior circulation – a ramp, elevator, or platform lift shall connect different levels where activities are held; Restroom – wide door opening, maneuvering room, grab bars in the stall, sink with clearance underneath, grab bars and level control, low accessories. Any printed information, flyer, or invitation regarding a DFL activity

shall contain one of the following statements: “Accessible Site”: This means that all three of the criteria above have been met. “Partially Accessible Site”: Some of the criteria have been met and people living with disabilities should call for more specific information. The telephone number of a contact person to provide further information shall be provided on the printed information, flyer, or invitation. “Site Is Not Accessible”: none of the criteria have been met.

**Accessibility—Assistants.** At ~~in-person~~ conventions with in-person participation, special floor passes shall be issued for an interpreter or other personal care assistant for any delegate or upgraded alternate who submits a request to the credentials committee. Such persons may be seated in close proximity to the delegate or alternate they are assisting, but shall play no role in the convention. ~~At electronic meetings, interpreters or other assistants shall be admitted to the meeting for any participant who submits a request to the credentials committee.~~ At conventions with remote participation, an interpreter or other assistance shall be admitted to the virtual convention for any delegate or alternate participating remotely who submits a request to the credentials committee.

**Accessibility—Seating.** At a convention, convocation, or other meeting with in-person participation, Delegates/delegates, members, and upgraded alternates at an in-person convention, convocation, or other meeting that are living with disabilities must be seated in a place where each of them will be fully able to participate.

**Electronic Meeting Technology.** ~~All electronic meetings will be held using technology that, at a minimum:~~

- ~~a. enables all participants admitted to the meeting to hear proceedings, including by telephonic participation, or have proceedings accessibly interpreted for them as they occur; and~~
- ~~b. allows participants to speak and be heard by other participants when called upon.~~

~~Such technology may not afford members the ability to participate exactly as they could at an in-person meeting. However, party units should strive to use technology, features, and software that enable video participation, captioning, and other measures to make participation as accessible as possible.~~

**Freeze Floor.** Before conducting any votes at any ~~in-person caucus~~, convention, committee, or commission with in-person participation, the chair has the discretion to instruct the sergeants-at-arms to freeze access to the area where the delegates are seated on the convention floor. At least five minutes advanced warning must be given to the delegates. A 10 minute warning must be given to any committee in session prior to any endorsement ballot. Delegates and upgraded alternates with mobility impairments shall be allowed an additional 10 minutes to get onto the convention floor after it is frozen. The floor shall be unfrozen once the chair has determined that voting is completed.

**Meeting Locations.** All ~~in-person~~ meetings with in-person participation will be held in public buildings accessible to persons living with disabilities and seniors. Buildings which by their character prevent open discussion of any issue are not suitable locations. If commercial establishments are utilized, unionized establishments shall be given priority in site consideration. Wherever possible, meetings will be held at locations accessible to public transportation.

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**Open Meetings.** All meetings are public and must be publicized as such, unless reasons for closure can be established under Article III, Section 4, Subsection L. No person can be denied access to these meetings. ~~Access to an electronic meeting can be achieved by allowing the public to hear proceedings as they occur.~~ However, a nomination or candidate search committee may adopt a rule which excludes other candidates from a committee meeting when a candidate for the same office is being screened. Access to a convention or other meeting conducted without in-person participation can be achieved by allowing the public to hear proceedings as they occur.

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**Separate Seating.** At ~~in-person~~ conventions and other meetings with in-person participation, voting and non-voting delegates/members are seated together, separate from non-upgraded alternates and visitors. Seating for non-upgraded alternates and visitors shall be located behind or to the side of seated delegates/members.

**Proposed Change #6:**

This proposed change establishes the roles and responsibilities of “communications director” and “data and technology director”. These responsibilities may either be assigned by and to existing unit executive committee members, or be established in unit constitutions as named officers (named director(s) and/or named executive committee member(s)).

Note: two different changes include the Bylaw introduction portion of this revision (the part before the description of functions). If both sets of proposed changes were to be adopted, only one copy of the duplicated text would be included in the Constitution and Bylaws.

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**ARTICLE III**  
**GENERAL RULES AND POLICY**  
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**Section 7. Party Officer Rules.**  
**Subsection A. Party Officers.**  
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Except at the state level, following each unit’s regular election of its chair, the first central or executive committee meeting shall elect from among its executive committee members individuals to fulfill the duties of: communications officer; and data and technology officer. Units may, instead, designate named officers in the unit’s constitution to be elected at their convention to serve in these roles.

**Bylaw** Except for state party officers, the roles of party officers at all levels shall include the functions described in this Bylaw. A unit may add additional functions for any of its officers in its constitution and bylaws.

**Communications Officer.** The Communications Officer shall: (1) manage the digital presence of the unit; (2) be responsible for maintaining and keeping current the content on the unit’s website; (3) update the unit’s social media presences; (4) distribute the unit’s newsletter (if any); (5) email updates to the membership; (6) maintain contact with the State Party’s communications office; (7) be responsible for promulgating the notices and press releases that may be required of the unit as set forth in the Official Call; and (8) at the direction of the unit Chair, notify members of the unit’s central and executive committees of unit meetings.

**Data and Technology Officer.** The Data and Technology Officer shall: (1) in coordination with the unit’s secretary maintain the unit’s electronic records (upon request, these records must be available to any member of the unit in a read-only format); (2) be responsible for administration of the unit’s website if not hosted by the State Party; (3) attend State Party training on use of the DFL voter file and provide training and technical assistance to their unit on use of the voter file; (4) assist the chair and other officers with the technological platform on which the unit’s virtual and/or hybrid meetings are held (if any); and (5) perform other functions as may be assigned to them from time to time by the unit’s executive or central committee.

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**Proposed Change #7:**

Changes adopted in 2020 no longer require most local units to adopt a constitution. Unless such a local unit is adopting specific local changes, they may no longer have job descriptions in their governing documents.

This proposed change adds the typically expected roles for each named officer to the State Constitution and Bylaws. As with many assigned responsibilities, these officers may delegate their work. If they do delegate the work, each named officer is still responsible for ensuring the necessary work has been completed.

Note: two different changes include the Bylaw introduction portion of this revision (the part before the description of functions). If both sets of proposed changes were to be adopted, only one copy of the duplicated text would be included in the Constitution and Bylaws.

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**ARTICLE III**

**GENERAL RULES AND POLICY**

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**Section 7. Party Officer Rules.**

**Subsection A. Party Officers.**

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**Bylaw** Except for state party officers, the roles of party officers at all levels shall include the functions described in this Bylaw. A unit may add additional functions for any of its officers in its constitution and bylaws.

**Chair.** The Chair shall: (1) convene the unit’s convention(s), following the procedures described in the Official Call; (2) call meetings of the unit’s central committee at least semi-annually and call meetings of the unit’s executive committee at least quarterly unless the central committee meets at least this often; (3) preside at meetings of the unit’s central and executive committees; (4) attend central committee meetings for higher-level units, central and executive committee meetings for lower-level units, and central and/or executive committee meetings for units which include the unit’s Chair as a member; (5) direct the Secretary or Communications Officer to notify members of the unit’s central and executive committee meetings; (6) ensure the Treasurer files all legally required campaign finance reports in an accurate and timely manner; (7) serve as liaison with State Party staff and leadership of other units that include part or all of the unit; (8) work to recruit candidates for public and party office; (9) ensure fundraising efforts are led to cover the costs of the unit; (10) be an authorized signer on the unit bank account; and (11) perform all other duties incident to the office.

**Vice Chair.** The Vice Chair shall: (1) preside at the unit’s central and executive committee meetings and convene the unit’s convention(s) in the absence of the unit Chair; (2) assist the unit Chair in the discharge of the unit Chair’s duties; (3) attend central committee meetings for higher-level units, central and executive committee meetings for lower-level units, and central and/or executive committee meetings for units which include the unit’s Vice Chair as a member; and (4) fulfill the duties of the Outreach Officer if a unit’s constitution does not include an Outreach Officer.

**Outreach Officer.** The Outreach Officer shall: (1) be responsible for outreach to underrepresented groups within the unit; (2) attend meetings of outreach and inclusion committees for which the unit’s Outreach Officer is a member; and (3) perform all other duties usually incident to the office.

**Secretary.** The Secretary shall: (1) prepare and preserve the minutes and attendance records of all proceedings of the unit’s central and executive committees; (2) maintain the unit’s membership roster; (3) at the direction of the Chair, notify members of the central and executive committees of the unit’s meetings; and (4) perform all other duties usually incident to the office.

**Treasurer.** The Treasurer shall: (1) have charge of the funds of the unit; (2) timely file all legally required campaign finance reports; (3) make no disbursement thereof without authority or ratification by the central committee, executive committee, or chair (unless otherwise limited by the unit’s constitution); (4) fully cooperate with any audit of the unit’s finances conducted by the unit; (5) be an authorized signer on the unit bank account; and (6) perform all other duties usually incident to the office.

**Directors.** The Directors shall perform those functions assigned to them from time to time by the unit’s executive or central committee. These functions could include, but are not limited to, leading voter contact efforts, fundraising, precinct caucus, and convention planning.

**Deputy Outreach Officer.** The Deputy Outreach Officer shall: (1) assist the Outreach Officer; (2) assume the duties of the Outreach Officer if the office of the outreach officer

becomes vacant; and (3) relinquish the duties of the Outreach Officer upon the filling of the vacancy of the Outreach Officer.

**Deputy Secretary.** The Deputy Secretary shall: (1) assist the Secretary; (2) assume the duties of the Secretary if the office of the secretary becomes vacant; and (3) relinquish the duties of the Secretary upon the filling of the vacancy of the Secretary.

**Deputy Treasurer.** The Deputy Treasurer shall: (1) assist the Treasurer; (2) assume the duties of the Treasurer if the office of the treasurer becomes vacant; and (3) relinquish the duties of the Treasurer upon the filling of the vacancy of the Treasurer.

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**Proposed Change #8:**

This proposed change gathers the list of items that must be included with meeting notices in a single list.

Note: for completeness, this list includes many items which are part of other changes. If this change were to be adopted, its adoption specifically includes any necessary conforming changes to add or remove items based on which other changes in this report are separately adopted.

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**ARTICLE III**

**GENERAL RULES AND POLICY**

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**Section 8. Notices.**

**Subsection A. Conventions.**

Written notice of the date, time, and place of a convention or special endorsing commission shall be mailed or presented to all delegates and alternates to any convention or endorsing commission other than the State Convention at least 10 days before the date of the convention or commission meeting. This notice shall include the accessibility information described in the Rule Book.

The State Chair shall notify the State Convention delegates and alternates of the time, place, and date of the State Convention and any other pertinent information. Such notice shall be mailed to each delegate and alternate at least 20 days before the convention.

**Subsection B. All Other Meetings.**

Notice of all other meetings, specifying time, date and place, including ~~specifically notice of intent to elect~~ the information required in Subsection C and the accessibility information described in the Rule Book, shall be mailed or presented to all members of the committee not fewer than 10 days in advance of the meeting, except that

such notice may be provided not fewer than 72 hours in advance of the meeting if given by telephone, personal delivery, express mail, or any other method, with guaranteed arrival at least 72 hours in advance.

~~**Bylaw**—The notice for an electronic meeting must state the intent to conduct the meeting electronically and must include a description of how to access and participate in the meeting.~~

**Subsection C. Information Required in Meeting Notices.**

Consideration of any of the following types of business is not in order unless the meeting notice includes notice that the proposed agenda will include:

1. consideration of endorsement (including each specific public office);
2. consideration of provisional endorsement (including each specific public official);
3. consideration of issuing a letter of support (including each specific public office);
4. consideration of taking an official position on a Public Ballot Question (including information necessary to identify each Public Ballot Question);
5. holding an election (including each party office);
6. holding a disciplinary hearing (including the name of each member, officer, or official who is the subject of the hearing); and
7. intent to allow for remote participation, including a description of how to access and participate in the meeting remotely.

Additionally, notice must include a copy of any proposed changes in the unit’s constitution and bylaws pursuant to Article XII. This Subsection C does not apply to conventions, the elected officials’ convocation, meetings of the State Central Committee, or community outreach organization annual meetings.

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**Proposed Change #9:**

This proposed change clarifies which caucuses apply to the Distinguished Party Leader requirement to “participate” in caucuses.

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**ARTICLE III**

**GENERAL RULES AND POLICY**

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**Section 19. Distinguished Party Leaders.**

The following Distinguished Party Leader Delegates shall be delegates at-large to all DFL conventions and endorsing commissions whose boundaries include their residence: DFL members of the State Senate and State House of Representatives, DFL State Constitutional Officers, DFL members of the U.S. Senate and U.S. House of Representatives from Minnesota, any current or former U.S. Presidents or Vice Presidents who are Minnesota residents, public officials elected at a convocation per Article VII, Section 2, any former DFL State Party Chairs, any DFL Chair Emeriti designated by previous State Conventions (see State Convention delegate list in the Official Call for designated Chair Emeriti), and the tribal chair of each Native American tribe whose tribal government headquarters is located in Minnesota (provided the chair is a resident of Minnesota). To be eligible, Distinguished Party Leaders must have participated in the applicable DFL precinct caucus ~~in the year the Convention occurs~~. However, the tribal chair of such a tribe may designate another elected member of the tribal council who is a resident of Minnesota and who ~~attended-participated in~~ the applicable DFL precinct caucuses ~~in the year the Convention occurs~~ to act as the Distinguished Party Leader Delegate representing the tribe at one or more conventions during that year; provided the tribal chair gives written notice of such designation to the State DFL Chair at least 10 days prior to the convention at which the designation is to take effect.

The applicable precinct caucuses are the precinct caucuses which elected delegates to that convention. For conventions where the delegates were not elected at precinct caucuses but at lower-level conventions, the applicable precinct caucuses are the same as those for their lower-level conventions.

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**Proposed Change #10:**

This proposed change adds State Party Officers and Congressional District chairs and vice chairs as automatic delegates to every convention that includes their residence.

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**ARTICLE III**

**GENERAL RULES AND POLICY**

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**Section 19. Distinguished Party Leaders.**

The following Distinguished Party Leader Delegates shall be delegates at-large to all DFL conventions and endorsing commissions whose boundaries include their residence: DFL members of the State Senate and State House of Representatives, DFL State Constitutional Officers, DFL members of the U.S. Senate and U.S. House of Representatives from Minnesota, any current or former U.S. Presidents or Vice Presidents who are Minnesota residents, public officials elected at a convocation per Article VII, Section 2, state party officers, congressional district chairs and vice chairs, any former DFL State Party Chairs, any DFL Chair Emeriti designated by previous State Conventions (see State Convention delegate list in the Official Call for designated Chair Emeriti), and the tribal chair of each Native American tribe whose tribal government headquarters is located in Minnesota (provided the chair is a resident of Minnesota). To be eligible, Distinguished Party Leaders must have participated in the DFL precinct caucus in the year the Convention occurs. However, the tribal chair of such a tribe may designate another elected member of the tribal council who is a resident of Minnesota and who attended the DFL precinct caucuses in the year the Convention occurs to act as the Distinguished Party Leader Delegate representing the tribe at one or more conventions during that year; provided the tribal chair gives written notice of such designation to the State DFL Chair at least 10 days prior to the convention at which the designation is to take effect.

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**Proposed Change #11:**

This proposed change creates a Nominations and Search Committee as a State Standing Committee.

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**ARTICLE VII**

**STATE PARTY ORGANIZATION**

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**Section 1. Convention.**

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**Committees.** The State Chair, subject to the approval of the State Executive Committee, shall appoint co-convenors for the following committees: rules, credentials, ~~nominations~~ and such others as may be deemed necessary by the State Executive Committee. The first order of business for each committee shall be the election of a permanent

committee chair. Each committee shall then perform the duties appropriate to its area of responsibility. The chairs of the rules committee; platform, issues, and legislative affairs committee; and constitution, bylaws, and rules committee shall make the preliminary reports of their committees available to all delegates and alternates at least seven days prior to the opening of the State Convention. ~~The nominations committee shall not recommend members of that committee for other state party office. Nominations committee members at any time during the preconvention process shall not be eligible for election to any position elected at that year's state convention.~~ Each chair(s) shall report their findings at the appropriate time on the Convention agenda for consideration by the State Convention. Eligibility for election to State Convention pre-convention committees (rules; ~~nominations~~, and credentials) is limited to delegates as defined by Article VII, Section 1, Membership (a) Delegates and (b) Delegates-at-large, other than Distinguished Party Leader Delegates. ~~The State DFL outreach officer will be an additional voting member of the nominations committee of the state convention.~~

Section 3. State Party Officers.

Bylaw Chair. ...

**Outreach Officer.** The Outreach Officer shall lead the DFL Party's efforts toward inclusive political participation, and strive to achieve DFL diversity in perspective and representation. The Outreach Officer shall institute and maintain affirmative action, outreach, and inclusion programs aimed at recruitment and education of DFL members. The Outreach Officer shall preside over the State Outreach and Inclusion Committee and employ its assistance in affirmative action, outreach, and inclusion activities, and shall be a voting member of the ~~Nominations and Search~~ eCommittee of the ~~state convention~~. Additionally the Outreach Officer shall convene the initial organizational meeting of the Nominations and Search Committee at the start of the two-year state standing committee cycle. With the help of the Outreach and Inclusion Committee, the Outreach Officer shall provide training for all DFL Outreach Officers.

Section 6. State Party Standing Committees.

State party standing committees shall include but not be limited to: Outreach and Inclusion Committee; Constitution, Bylaws, and Rules Committee; Platform, Issues, and Legislative Affairs Committee; Nominations and Search Committee; Budget Committee; Operations Committee; Personnel Committee; and Party Affairs and Coordinated Campaign Committee; and shall

function as described in the Bylaws. The State Central Committee may establish other standing committees through the Bylaws.

Nominations and Search Committee members, at any time during their term on the committee, shall not be eligible for nomination or election to any position for which the committee screens unless the member(s) recuse themselves fully from participating in the screening and nominations process covering any and all of the specific position(s) for which they (or anyone else running with them on a coordinated ticket) seek election. To be eligible to be screened, nominated, or elected, a member of the Nominations and Search Committee must recuse themselves before the committee begins to officially screen for any position for which the member seeks election. Additionally, any member of the Nominations and Search Committee seeking election at the state level for Chair, Vice Chair, Outreach Officer, Secretary, or Treasurer must recuse themselves entirely from the screening process for those offices. Nothing in this rule shall prohibit a member of a Nominations Committee from being nominated or elected to a position for which no one else screens. These recusal requirements may be suspended by the electing body by a two-thirds vote during the electing convention or meeting.

Bylaw In 2022 the State Chair, in consultation with the State Executive Committee, shall appoint four members from each Congressional District to the newly created Nominations and Search Committee no later than six weeks before the first State Central Committee Meeting following the 2022 State Convention.

In 2024, and in all subsequent bienniums, each Congressional District will elect its four members at the Congressional District Convention held in even-numbered years.

Bylaw In 2022 the term for members of the newly created Nominations and Search Committee will begin at the adjournment of the 2022 State DFL Convention and end at the adjournment of the first State Central Committee meeting following the 2024 State DFL Convention.

Bylaw ...

A. Outreach and Inclusion Committee.

**Responsibilities.** The responsibilities of the Outreach and Inclusion Committee shall include, but not be limited to:

- 5. The Committee shall coordinate with the Nominations and Search Committee with respect to recruitment, education, and promotion of the application process, the screening schedule and process, and the function of positions for which are being screened.

<Note: this is a new #5. Later items will be renumbered.>

**E. Nominations and Search Committee.**

<Note: this is a new “E”. Later sections will be renumbered>

**Membership.** The Nominations and Search Committee shall consist of:

1. the State Outreach Officer (who shall convene the organizational meeting each biennium); and
2. four members elected by each congressional district convention in even-numbered years.

**Responsibilities.** The responsibilities of the Nominations and Search Committee shall include, but not be limited to:

1. Prepare an application process and screen all candidates seeking election to positions elected at the State DFL Convention (except candidates seeking election to participate in the Democratic National Convention), and any positions elected by the State Central Committee. Additionally it shall screen candidates to fill any vacancies that occur for those same positions during the biennium.
2. Coordinate with the Outreach and Inclusion Committee with respect to recruitment, education, and promotion of the application process, the screening schedule, and the functions of any position for which they are screening. Said education shall include best practices for being successful and effective in whatever position is/positions are being filled. Affirmative Action, Outreach, and Inclusion should be a special consideration in these elections.
3. Develop and promote best practices for nominations committees at all levels of the DFL Party with regards to recruitment and screening.
4. The Committee shall be accountable to the State Convention, as well as the State Central and State Executive Committees.
5. The Committee should be properly funded to carry out its mandate.

At no time will the Nominations and Search Committee be required to make an official nomination or nominations, either in part or in full, for any position or positions for which they are charged to screen.

~~Bylaw For all standing committee members that the State Central Committee elects, a Nominations Committee shall be appointed by the State Chair and approved by the State Executive Committee to make recommendations to the State Central Committee. At least one third of the Nominations Committee membership shall be from outside the counties of Anoka, Dakota, Hennepin, Ramsey, and Washington. Affirmative Action, Outreach, and Inclusion should be a special consideration in these elections.~~

**ADDENDUM A: RULE BOOK OF THE MINNESOTA DFL PARTY**

**GENERAL RULES**

**Nominations Committee—Recusal.** Nominations Committee members at any level, at any time during their term on the committee, shall not be eligible for nomination or election to any position for which the committee screens unless

the member recuses themselves fully from participating in the screening and nominations process covering any and all of the specific position(s) for which they (or anyone else running with them on a coordinated ticket) seek election. To be eligible to be screened, nominated, or elected, a member of a Nominations Committee must recuse themselves before the committee begins to officially screen for any position of which the member seeks election. Nothing in this rule shall prohibit a member of a Nominations Committee from being nominated or elected to a position for which no one else screens. These recusal requirements may be suspended by the electing body by a two-thirds vote during the electing convention or meeting.

**Nominations and Search Committee—Recusal.** Any member of the Nominations and Search Committee seeking election at the State level for Chair, Vice Chair, Outreach Officer, Secretary, or Treasurer must recuse themselves entirely from the screening process for any of those offices. This recusal requirement may be suspended by the electing body by a two-thirds vote during the electing convention or meeting.

**Pre-convention Committees—Eligibility.** State and congressional district pre-convention committee members must be delegates or alternates to that convention (including state party officers and non-voting delegates, but excluding Distinguished Party Leader delegates). Pre-convention committee members for other conventions do not need to be delegates or alternates. ~~The State Outreach Officer is a voting member of the State Convention Nominations Committee. The State Convention Nominations Committee shall not recommend its members as candidates for party office.~~

**Proposed Change #12:**

This proposed change makes explicit the emergency powers provided to the State Executive Committee and State Central Committee. If a state of emergency is declared by an appropriate government jurisdiction, it allows the suspension of specific provisions of our party’s governing documents. It also provides a process, with a 90% vote threshold, for the declaration of an emergency by the party itself.

**ARTICLE VII**

**STATE PARTY ORGANIZATION**

**Section 5. State Executive Committee.**

**Emergency Powers.** A declared emergency, under this paragraph, occurs when a federal, state, or local authority with jurisdiction in the State of Minnesota declares an emergency within that jurisdiction or when the State Central Committee or State Executive Committee, by a 90 percent vote, declares an emergency.

When the State Executive Committee or State Central Committee declares an emergency, the emergency shall be in effect from the adjournment of the meeting where it is declared and shall expire 60 days later. The State Central Committee may, by a 90 percent vote, extend an emergency up to six months after the adjournment of the meeting where it is extended. An emergency may be terminated sooner than six months after its declaration or extension (1) on an earlier date specified in the declaration or extension, or (2) by a majority vote of the State Executive or Central Committee.

During a declared emergency, the State Executive Committee shall have the authority to, by a two-thirds vote, suspend specific provisions of this Constitution and Bylaws and the Official Call, as well as provisions of any DFL organization’s governing documents to the extent necessary to comply with the health and safety recommendations and/or mandates of federal, state, or local authorities. When the State Executive Committee suspends provisions of the party governing documents, it shall issue supplementary rules and guidance. Any suspension of party documents and any supplementary rules or guidance enacted during a declared emergency shall terminate in effect when the declared emergency ends.

**ADDENDUM A: RULE BOOK OF THE MINNESOTA DFL PARTY**

**GENERAL RULES**

**Interpretations of Party Documents.** Any member or group of members of the party may offer their advice on the interpretation of party rules and documents. However, no such advice has binding authority. No Standing Committee, subordinate unit, or other committee of the DFL has binding authority to interpret party governing documents. That authority is vested solely with the Minnesota DFL Party’s highest governing body, which is the State Convention; and between State Conventions, the State Central Committee; and between State Central Committee meetings, the State Executive Committee, as prescribed by the State DFL Constitution and Bylaws. Only these bodies can offer official interpretations of party governing documents. No official interpretation of party governing documents may serve to suspend or amend the plain meaning of the text of those documents, except when an interpretation is required to resolve a conflict within the documents.

**Proposed Change #13:**  
This proposed change replaces the list of metro counties specified for geographic balance

on our State Standing Committees with a statutorily defined boundary of the Metropolitan Council, as authorized by state statute.

At present time, the effect of this change is the addition of Scott and Carver counties to the “metro area” county list.

**ARTICLE VII  
STATE PARTY ORGANIZATION**

**Section 6. State Party Standing Committees.**

Bylaw ...

**B. Constitution, Bylaws, and Rules Committee.**

**Membership.** The Constitution, Bylaws, and Rules Committee shall be comprised of two members elected by the State Executive Committee, two members elected by the congressional district in even-numbered years, and 11 members (at least four from ~~counties outside of Anoka, Hennepin, Ramsey, Dakota, and Washington counties~~ outside the Twin Cities Metro Area, as defined below) elected by the State Central Committee.

**C. Platform, Issues, and Legislative Affairs Committee.**

**Membership.** Platform, Issues, and Legislative Affairs Committee shall be comprised of two members elected by the State Executive Committee, two members elected by the congressional district in even-numbered years, and 11 members (at least four from ~~counties outside of Anoka, Hennepin, Ramsey, Dakota, and Washington counties~~ outside the Twin Cities Metro Area, as defined below) elected by the State Central Committee. In addition, the membership of the Platform, Issue, and Legislative Affairs should include at least two DFL elected officials elected at the convocation of elected officials described in Article VII, Section 2.

**D. Party Affairs and Coordinated Campaign Committee.**

**Membership.** Party Affairs and Coordinated Campaign Committee shall be comprised of two members elected by the State Executive Committee, two members elected by the congressional district in even-numbered years and 11 members (at least four from ~~counties outside of Anoka, Hennepin, Ramsey, Dakota, and Washington counties~~ outside the Twin Cities Metro Area, as defined below) elected by the State Central Committee.

**G. Operations Committee.**

**Membership.** The Operations Committee shall be comprised of the State Party Chair, the State Party Vice Chairs, and eight additional members elected by the State Executive Committee from its members. At least three of the members must be from ~~counties outside of Anoka, Hennepin, Ramsey, Dakota, and Washington counties~~ outside the Twin Cities Metro Area, as defined below.

**Responsibilities.** The Operations Committee will meet between meetings of the State Executive Committee and have as a minimum objective the review of day-to-day operations and to monitor the financial health of the State Party.

<Note: this will be given the last letter in this section> “Twin Cities Metro Area” Defined.

For the purposes of this bylaw, “Twin Cities Metro Area” is defined as the set of Minnesota counties under the current jurisdiction of the Metropolitan Council, as authorized by statute.

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**Proposed Change #14:**

This proposed change clarifies the annual reporting process for Community Outreach Organizations and Community Caucuses. This change is being proposed in conjunction with the Party Affairs and Coordinated Campaign Committee.

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**ARTICLE VIII**

**COMMUNITY OUTREACH ORGANIZATIONS AND CAUCUSES**

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**Section 1. Authorized Community Outreach Organizations.**

The State Central Committee may authorize a new Community Outreach Organization within the Party if it meets all of the following criteria:

1. ~~Its membership consists of~~ has at least 25 members who meet the requirements of Article I, Section 2.
2. It represents a community within the Party which is not defined by its geography (i.e., a geographic area in Minnesota smaller than the entire state).
3. It has not yet been authorized under this article.
4. It has adopted governing documents which are approved by the DFL State Party Constitution, Bylaws, and Rules Committee. Said governing documents shall:

a. define what constitutes active membership in the organization (including payment for dues and stating that dues are voluntary);

~~a.b.~~ provide that only active members may vote at the annual meeting and other membership meetings;

~~b.c.~~ require the organization hold meetings at least four times per year, in addition to the annual meeting of its full membership;

~~e.d.~~ provide that, when there has been an endorsement by the official DFL convention, commission, or central committee having jurisdiction, the organization may not support or spend

money for any candidate running in opposition to an endorsed DFL candidate;

~~d.e.~~ provide that the organization will not take a public position contrary to the DFL Ongoing Platform and Action Agenda (although the organization may advocate for change within the DFL party, and encourage people to bring resolutions to precinct caucuses);

~~e.f.~~ provide that the organization shall not endorse unless it has ~~achieved and kept current~~ the status of “Community Caucus” under Section 2;

~~f.g.~~ provide for amendment only with the approval of the State Central Committee or the DFL State Party Constitution, Bylaws, and Rules Committee; and

~~g.h.~~ provide the organization is subordinate to the Party’s constitution, bylaws, and Official Call.

Each Community Outreach Organization shall be subject to the requirements of this section even if it has not adopted conforming changes to its constitution.

5. It has obtained the approval of the State Executive Committee, which has determined that authorization of the organization advances the electoral goals of the Party.
6. It has obtained approval of the State Central Committee after satisfying the criteria in Paragraphs 1–5, above.

Annual meetings of Community Outreach Organizations shall be subject to the rules which apply to conventions in Article III. All other meetings of community outreach organizations shall be subject to the rules which apply to committee meetings in Article III.

No organization proposing to be a Community Outreach Organization or Community Caucus may use the initials “DFL” or the name “Democratic–Farmer–Labor” in its name until it has satisfied all of these conditions.

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**Section 2. Community Caucuses.**

A Community Caucus is a Community Outreach Organization which, pursuant to Section 3, has been determined to be a Community Caucus following review of its most recent biennial report.

Community Caucuses are authorized to endorse candidates for elective office pursuant to Article III, Section 4, Subsections H and I. However, a Community Caucus’s endorsement shall terminate

when there has been an endorsement by the official DFL convention, commission, or central committee having jurisdiction, unless the Community Caucus had endorsed the same candidate as the unit. Following an endorsement by the official DFL convention, commission, or central committee having jurisdiction, a Community Caucus may separately endorse the endorsed candidate.

Community Caucus status ~~is not perpetual and~~ must be renewed each biennium. A Community Caucus that fails to file a biennial report, or whose report does not pass review under Section 3, shall revert to a Community Outreach Organization or be dissolved following review by the State Central Committee.

Each Community Caucus, except MYDFL, is allotted one voting director to the State Executive Committee. (Per Article VII, Section 5, the President of MYDFL is an automatic member of the State Executive Committee.)

**Bylaw** The voting director to the State Executive Committee of each Community Caucus shall be elected at the annual meeting of the respective Community Caucus as a separate office, and shall be an automatic member of the Community Caucus’s executive committee, unless the organization’s approved governing documents provides for a specific officer of the organization to also serve as the organization’s voting director to the State Executive Committee. In the event of a vacancy, the highest-ranking officer of the organization shall serve as the voting director for that caucus for no more than 120 days following occurrence creating the vacancy. The term of the voting director shall be for July 1 of the odd-numbered year through June 30 of the following odd-numbered year. To be eligible, each Community Caucus voting director to the State Executive Committee must have participated at their most recent precinct caucus.

**Section 3. Biennial Reports to Renew Authorization.**

Each Community Outreach Organization ~~(whether or not it has attained the status of Community Caucus)~~ previously authorized under Section 1 must file a biennial report with the State Party Affairs Committee in order to renew its Section 1 authorization and, if appropriate, its Section 2 designation as a Community Caucus. Any change in Community Outreach Organization or Community Caucus status is effective upon the adjournment of the meeting at which the action is taken. Reports shall cover the period of January 1 of an odd-numbered year through December 31 of the following even-numbered year, and shall be filed on or before January 31 of the following odd-numbered year. The report shall contain:

1. a list of the ~~current~~ officers of the organization at the end of the reporting period;
2. either (i) a copy of the active membership roster as of the end of the reporting period (including member name, membership date, address, and phone number or email) or (ii) a certification from State Party staff following their review of that roster (certifying information required in the “Criteria for a Community Caucus” Bylaw, below)~~a certification that the current active membership (with membership date, address, and phone number or email) has been verified with State Party staff;~~
3. the ~~total~~ number of active members at the beginning and end of the reporting period;
4. ~~a copy~~copies of ~~the~~ its current governing document(s) at the end of the reporting period;
5. a ~~current~~ financial statement covering both years of the reporting period;
6. an activities report detailing the completion of activities, such as those described in the “Criteria for a Community Caucus” Bylaw, below; and
7. any additional information the caucus wishes to report.

If any Community Outreach Organization (including any Community Caucus) has not filed a report that complies with these requirements by January 31 of an odd-numbered year, then the State Party Affairs Committee shall remind the organization in writing about this requirement. If a complete report is not received by the State Party Affairs Committee within 60 days after the reminder has been sent, then the State Party Affairs Committee must notify the organization (by notice mailed to the last known address of the organization’s chair and through at least two other methods) that it is subject to dissolution by the State Central Committee under the terms of this Article. The proposed dissolution shall appear on the agenda for the first State Central Committee meeting held at least 30 days after the State Party Affairs Committee mailed notice of the proposed dissolution.

**Bylaw Review of Reports.** The report of each Community Outreach Organization (whether or not it has attained the status of Community Caucus) shall be reviewed by the DFL State Party Affairs Committee based upon the criteria below. The Committee may adopt interpretative rules to guide its review in consultation with Community Outreach Organizations. Such rules must be adopted and disseminated to Community Outreach Organizations by July 1 of the even-numbered year of the reporting period to be valid for the review. This review shall be completed, and the results communicated back to the

organization, in time for the results of the review and the Committee's recommendation to be placed on the agenda for the next State Central Committee meeting, but no later than 30 days prior to the next State Central Committee meeting. The DFL State Party Affairs Committee shall review all reports and submit its recommendations for consideration at the first State Central Committee meeting held after the Business Conference in odd-numbered years, unless the report is submitted more than 45 days late. Reviews of such late reports shall be completed and the results communicated back to the organization, in time for the results of the review and the Committee's recommendation to be placed on the agenda for the second State Central Committee meeting after the Business Conference.

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**Bylaw** The State Party Affairs Committee shall notify the Constitution, Bylaws, and Rules Committee of any proposed change in status, for any reason, of any Community Outreach Organization or Community Caucus, and the Co-Chairs of the Constitution, Bylaws, and Rules Committee shall prepare a proposed change to the relevant Bylaw in this Article for consideration by the State Central Committee. Any bylaw presented to the State Central Committee pursuant to this Bylaw shall not require the approval of the full Constitution, Bylaws, and Rules Committee.

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**Proposed Change #15:**  
This proposed change the process for state voting director elections

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**ARTICLE VIII  
COMMUNITY OUTREACH ORGANIZATIONS  
AND CAUCUSES**

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**Section 2. Community Caucuses.**

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~~**Bylaw**—The voting director to the State Executive Committee of each Community Caucus shall be elected at the annual meeting of the respective Community Caucus as a separate office, and shall be an automatic member of the Community Caucus's executive committee, unless the organization's approved governing documents provides for a specific officer of the organization to also serve as the organization's voting director to the State Executive Committee. In the event of a vacancy, the highest ranking officer of the organization shall serve as the voting director for that caucus for no more than 120 days following occurrence creating the vacancy. The term of the voting director shall be for July 1 of the odd-numbered year through June 30 of the following odd-numbered year. To be eligible, each Community Caucus voting director to the State Executive Committee must have participated at their most recent precinct caucus.~~

**Bylaw.** The voting director to the State Executive Committee from each Community Caucus (further referenced as "Voting Director") shall be one of the following:

1. a person elected from among its members at the annual meeting of the Community Caucus. If elected as a separate position the Voting Director shall be an additional

automatic member of the Community Caucus's executive committee;

2. a specific officer named in the Community Caucus's approved governing documents; or
3. a person elected by the Caucus' executive committee from among its officers, if stated in the Community Caucus's approved governing documents.

The term of a Community Caucus's Voting Director shall be two years and shall be from July 1 of the odd-numbered year through June 30 of the following odd-numbered year. Starting in 2025 the Voting Director's term shall begin at their election at the Annual Meeting of the Community Caucus in the odd-numbered year and shall end at the time of the Annual Meeting of the Community Caucus two years later. In the event of a vacancy, the highest-ranking officer of the organization shall serve as the Voting Director for that caucus for no more than 120 days following the occurrence creating the vacancy. The term of the Voting Director shall immediately terminate if the Community Caucus is determined to have lost its Community Caucus status before the end of the Voting Director's two-year term. To be eligible, each Community Caucus voting director to the State Executive Committee must have participated at their most recent statewide precinct caucus.

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**Proposed Change #16:**  
This proposed change would require local units to notify the State Party of meetings and to submit copies of their unit's minutes.

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**ADDENDUM A: RULE BOOK OF THE  
MINNESOTA DFL PARTY**

**GENERAL RULES**

:

**Unit Records.** Party officers at all levels shall be responsible for keeping minutes, transactions, treasury accounts, membership rosters, and other appropriate records of DFL meetings, and such records shall be available for examination to any member of the DFL Party upon request at a reasonable time after reasonable notice. When the law requires that any financial or other information must be publicly reported, then compliance with the law satisfies this rule, and the responsible officer need not compile or disclose the publicly reported information any earlier or in any other manner than the law requires.

**Unit Records—Notices and Minutes.** All units shall include the state party when sending out meeting notice and copies of minutes (which can be included as part of the notice for their next meeting). They should be sent to [partyaffairs@df.org](mailto:partyaffairs@df.org).

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**Non-substantive Proposed Change A:**  
This proposed change corrects “representing” to “residing in”.

ARTICLE III  
GENERAL RULES AND POLICY

Section 2. The Platform.

Subsection E. Adoption and Amendment.

Bylaw Petition Resolutions

1. Petition resolutions submitted for adoption at State Convention

Petition resolutions to amend the ongoing platform or add an action agenda item, signed by 250 of the state convention delegates or alternates, ~~representing-residing in~~ no fewer than two Congressional Districts, and five Organizing Units, and turned into the State Platform, Issues, and Legislative Affairs Committee by the Thursday before the state pre-convention committee meetings, will be considered for inclusion in the state Convention Platform report and ballot. The Platform, Issues, and Legislative Affairs Committee shall review the proposed petition resolutions and prepare them for inclusion in the convention report and platform ballot.

2. Petition Resolutions submitted for adoption at State Central Committee

a. Petition resolutions proposing additional action agenda items, ~~signed by 250 of the state convention delegates or alternates, representing-residing in~~ no fewer than two Congressional Districts, and five Organizing Units, ~~signed by 250 of the state convention delegates or alternates,~~ and handed in to the convention secretary by the close of business of the convention, will be forwarded to the State Central Committee for consideration.

b. Petition Resolutions proposing additional action agenda items, signed by at least 150 delegates or alternates of the State Central Committee, ~~representing-residing in~~ no fewer than two Congressional Districts, and five Organizing Units, and submitted to the State Platform, Issues, and Legislative Affairs Committee with a copy to the State DFL Chair will be forwarded to the State Central Committee for consideration.

...

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**Non-substantive Proposed Change B:**  
This proposed change cleans up the use of “delegates” and “members” for consistency. The term “delegates” refers to convention delegates, while “members” refers to committee members (e.g. central committee).

ARTICLE III  
GENERAL RULES AND POLICY

Section 2. The Platform.

Subsection E. Adoption and Amendment.

Bylaw Petition Resolutions

2. Petition Resolutions submitted for adoption at State Central Committee

b. Petition Resolutions proposing additional action agenda items, signed by at least 150 ~~delegates~~ ~~members~~ or alternates of the State Central Committee, representing no fewer than two Congressional Districts, and five Organizing Units, and submitted to the State Platform, Issues, and Legislative Affairs Committee with a copy to the State DFL Chair will be forwarded to the State Central Committee for consideration.

...

ARTICLE VII  
STATE PARTY ORGANIZATION

Section 4. State Central Committee.

**Membership.** The State Central Committee shall consist of the following members:

...

e. seven ~~delegates~~ ~~members~~ from each congressional district, with no alternates (beginning 2022);

...

i. 464 ~~delegates~~ ~~members~~, including each unit’s chair and vice chair, allocated to organizing units according to the DFL Candidates Average Vote (see Bylaw, Article III, Section 11).

...

**Non-substantive Proposed Change C:**  
This proposed change adds a missing article (an “a”).

ARTICLE III  
GENERAL RULES AND POLICY

Section 4. Convention and Committee Rules.  
Subsection A. General Rules.

**Bylaw** A party unit may request a variance in convention scheduling from the windows stated in the Official Call for extraordinary circumstances. The State DFL Chair and a Vice Chair, acting jointly, may approve such a request.

**Non-substantive Proposed Change D:**  
This proposed change improves readability of the annual conventions section.

ARTICLE III  
GENERAL RULES AND POLICY

Section 4. Convention and Committee Rules.

Subsection G. Annual Conventions.

Organizing Units, Senate Districts, and Congressional Districts may allow for annual conventions in their constitutions. Those units' conventions shall divide the business conducted ~~as follows: between even- and odd-numbered years. In odd-numbered years, the business shall be to~~ Odd-numbered years — elect the party officers of chair, vice chair, outreach officer (if established in the unit's constitution), secretary, ~~and~~ treasurer, and any other officers listed for odd-numbered year conventions; adopt or amend a constitution; endorse in special elections if appropriate; adopt resolutions; and conduct informational and training workshops. ~~Even numbered years — In even-numbered years, the business shall be to~~ elect remaining party officers authorized by the constitution with the exception of those listed for odd-numbered year conventions, endorse a candidate for public office if appropriate, adopt or amend a constitution, adopt resolutions for platform consideration, elect delegates and alternates to the next higher unit convention, and conduct such other business as may come before it. ~~An organizing unit in its constitution may establish a separate outreach officer.~~

**Non-substantive Proposed Change E:**  
This proposed change cleans up the language for State Second Vice Chair.

ARTICLE III  
GENERAL RULES AND POLICY

Section 5. Central Committee Rules.

Subsection D. Vacancy of the Chair.

In the case of the vacancy of the chair, except at the state party level, the vice chair shall succeed that person to office, and a new vice chair shall be elected by the central committee. If the precinct has two precinct vice chairs who are not ranked, the central committee of the organizing unit containing the precinct shall draw lots to determine which vice chair succeeds to the office of precinct chair.

In the event of a vacancy in the position of State Chair, the positions of State First Vice Chair and State Second Vice chair shall also be declared vacant effective as of the ~~time of the adjournment of the meeting at which the~~ election of a new State Chair occurs. The incumbent ~~State~~ Vice Chairs shall be eligible for election as State Chair, State First Vice Chair, or State Second Vice Chair, ~~and shall also be eligible for reelection as State Vice Chair in the event the newly elected State Chair is not of the same gender identity. In the event of such vacancies, the elections for State Chair, State First Vice Chair, and State Second Vice Chair shall occur at the same meeting even though the vice chairs hold their offices through the adjournment of that meeting.~~

~~Bylaw — In the event of a vacancy in the position of State Chair, the positions of the State First Vice Chair and State Second Vice Chair shall also be declared vacant effective as of the time of the election of a new State Chair. The incumbent Vice Chairs shall be eligible for election as State Chair, State First Vice Chair, and State Second Vice Chair.~~

Section 7. Party Officer Rules.

Subsection A. Party Officers.

~~...~~  
Except as otherwise noted, vice ~~Vice~~ chairs shall not be of the same gender identity as the chairs. At least one precinct vice chair shall not be of the same gender identity as the precinct chair. The State First Vice Chair shall not be of the same gender identity as the State Chair. The State Second Vice Chair may be of the same gender identity as the State Chair.

Members of a unit's Executive Committee, except at the state level, may be designated by a majority vote of the Executive Committee as the deputy outreach officer, deputy secretary, or deputy treasurer. These designated deputies shall assist the

relevant officer and shall assume the duties of the relevant officer if the office becomes vacant. The deputy will relinquish the duties of the relevant office upon the filling of the vacancy of the relevant office.

Except for State Party officers, theThe order of temporary succession of officers shall be: chair, vice chair, outreach officer, secretary, treasurer, and members of the executive committee in the order listed on the report of the convention or commission that elected them. The order of temporary succession of State Party officers shall be: chair, first vice chair, second vice chair, outreach officer, secretary, treasurer, and members of the executive committee in the order listed on the report of the convention or commission that elected them.

~~Bylaw—The State First Vice Chair shall not be of the same gender identity as the State Chair. The State Second Vice Chair may be of the same gender identity as the State Chair.~~

~~Bylaw—The order of temporary succession of State Party officers shall be: chair, first vice chair, second vice chair, outreach officer, secretary, treasurer, and members of the executive committee in the order listed on the report of the convention or commission that elected them.~~

**Subsection B. Limitation for Party Office.**

No individual serving in an office filled by partisan ballot or as an elected salaried official of a city of the first class or of a county containing a city of the first class may serve as a party officer, except as authorized by Article VII, Section 2. Party officers must be elected according to the gender identity requirements of this Constitution. No individual who is a candidate for or serving in an elected public office filled by ballot shall be eligible for the party positions of state chair or state vice chair~~s~~.

~~Bylaw—The above limitations for “state vice chair” apply to both State Party Vice Chairs.~~

**Subsection C. Limitations on Activities.**

The State DFL chair and vice chair~~s~~ and paid employees of the State DFL Party shall refrain from endorsing or promoting the endorsement of candidates prior to their official endorsement by the appropriate party organization. The chair and vice chair of each other party unit shall refrain from endorsing or promoting the endorsement of candidates in their party unit or any lower-level unit prior to the official endorsement by the appropriate party organization. Nothing in this provision shall be interpreted to prohibit recruitment of candidates. The State DFL chair and vice chair~~s~~ and paid

employees of the State DFL Party shall support only candidates endorsed by the appropriate party organization.

~~Bylaw—The above limitations for “vice chair” apply to both State Party Vice Chairs.~~

ARTICLE VII

STATE PARTY ORGANIZATION

Section 3. State Party Officers.

~~...The position of the Second Vice Chair shall be first elected at the 2021 Business Conference.~~

Section 7. DFL Business Conference.

**Business.** The agenda of the Business Conference will include the following items:

- a) Election of the following state party officers: State DFL Chair, First Vice Chair, Second Vice Chair, Outreach Officer, Secretary, and Treasurer. These officers will assume office at the adjournment of the Business Conference,
- b) Discussion of issues,
- c) Training and outreach,
- d) Party building.

...

**Non-substantive Proposed Change F:**

This proposed change moves “of the unit” to a better location.

ARTICLE III

GENERAL RULES AND POLICY

Section 6. Executive Committee Rules.

**Subsection C. Resignation by Unexcused Absence.**

Any officer or director of an executive committee who shall have three consecutive unexcused absences from executive and/or central committee meetings of the unit, if notified before a third consecutive unexcused absence from either or both committee(s) ~~of the unit~~, shall be considered as resigned, and the position shall be declared vacant. This notice shall be included as part of the absent individual’s official meeting notice.

**Non-substantive Proposed Change G:**

This proposed change adds business conferences to the list describing when officers and officials take office.

⋮  
**ARTICLE III**  
GENERAL RULES AND POLICY  
⋮

**Section 7. Party Officer Rules.**  
**Subsection A. Party Officers.**  
⋮

⋮  
Unless otherwise provided in this Constitution and Bylaws, officers and officials take office at the adjournment of the convention or meeting at which they were elected. All party officers elected at organizing unit, congressional, and state conventions, or business conferences, shall be officers of their respective executive committees and central committees.

**Non-substantive Proposed Change H:**

This proposed change clarifies that business conferences have the same quorum requirement as unit central committee meetings.

⋮  
**ARTICLE III**  
GENERAL RULES AND POLICY  
⋮

**Section 9. Quorum.**  
⋮

⋮  
Unit business conferences have the same quorum as unit central committee meetings.  
⋮

**Non-substantive Proposed Change I:**

This proposed change cleans up the Precinct Caucus eligibility constitutional language to better match the Bylaw adopted by the State Central Committee in January 2022.

⋮  
**ARTICLE IV**  
PRECINCT PARTY ORGANIZATION  
⋮

**Section 1. Precinct Caucuses.**

⋮

Unless otherwise limited by state law, in order to be eligible to participate and vote at the precinct caucus a person must: live in the precinct where they are seeking to participate; consider themselves a member of the DFL Party and agree with its principles as stated in the preamble of this constitution; not be an active member of any other political party; and be 18 years old ~~and eligible to vote~~ by the next state general election to vote for or run for delegate, alternate, or any caucus or precinct officer. Alternatively, to be eligible to participate in all other caucus business a person must be 16 years old by the next general election.

Voting for delegates to the organizing unit convention shall be in accordance with Article III, Section 4.

**Bylaw** Pursuant to the direction of the 2018 State Convention, ~~and the ruling issued by the Minnesota Court of Appeals on January 3, 2022, in Minnesota Democratic-Farmer-Labor Party v. Simon (Case Numbers A21-0330 and A21-0403), and a decision by the January 2022 DFL State Central Committee, the State Central Committee adopts this bylaw to explicitly repeal the text that reads “and eligible to vote”. The result is that~~ any person who will be 18 years of age by the next general election and meets the residency and party affiliation requirements may fully participate in their precinct caucus. ~~This bylaw shall be effective through the adjournment of the 2022 State Convention.~~

**Non-substantive Proposed Change J:**

This proposed change updates the Organizing Unit Bylaw to reflect the current post-redistrict party structure.

⋮  
**ARTICLE V**  
ORGANIZING UNITS  
⋮

**Bylaw** Subject to the approval of the DFL State Chair, the DFL State Constitution, Bylaws, and Rules Committee shall determine which senate and house districts, counties, and partial districts are established as organizing units.

~~Editor’s note (3 March 2022, Rev B): Following redistricting, the DFL State Chair approved new organizing units as determined by DFL State Constitution, Bylaws, and Rules Committee. Pursuant to this Bylaw, effective March 2, 2022, the following are established as Organizing Units:~~

**Bylaw** The following units are established as Organizing Units:  
**Senate Districts:** 8, 13, 14, 25, and 27 through 57, and 59 through 67

**Full Counties:** Aitkin, Becker, Beltrami, Big Stone, Blue Earth, Brown, Cass, Chippewa, Clay, Clearwater, Cook, Cottonwood, Crow Wing, Dodge, Douglas, Faribault, Fillmore, Freeborn, Goodhue, Grant, Houston, Hubbard,

Itasca, Jackson, Kanabec, Kandiyohi, Koochiching, Lac Qui Parle, Lake, Lake of the Woods, Lincoln, Lyon, Mahnomen, Martin, McLeod, Morrison, Mower, Murray, Nicollet, Nobles, Norman, Otter Tail, Pipestone, Pope, Redwood, Renville, Rock, Sibley, Steele, Stevens, Swift, Traverse, Wabasha, Waseca, Watonwan, Wilkin, Winona, and Yellow Medicine

**House District:** House District 11A

**Partial or Multi-County:** Benton-10/Isanti-10/Mille Lacs-10, Carver-17, Chisago-11/Pine-11B, Dakota-20/58, Kittson/Roseau, Le Sueur/Scott-22, Marshall/Pennington, Meeker-16-17/Wright-17, Olmsted-20/24, Polk/Red Lake, Rice/Scott-58, St. Louis-03, St. Louis-07, Stearns-12, Todd/Wadena

~~The superseded Bylaws below, shown in gray, will be amended during the 2022 State Convention to reflect the revised list above.~~

~~**Bylaw**—The following senate districts are established as organizing units: 7, 13, 14, 26, and 29 through 67.~~

~~**Bylaw**—The following house district is established as an organizing unit: 11A.~~

~~**Bylaw**—The following counties are established as organizing units: Aitkin, Becker, Beltrami, Big Stone, Blue Earth, Brown, Cass, Chippewa, Clay, Clearwater, Cook, Cottonwood, Crow Wing, Dodge, Douglas, Faribault, Fillmore, Freeborn, Grant, Houston, Hubbard, Itasca, Jackson, Kanabec, Kandiyohi, Kittson, Koochiching, Lac Qui Parle, Lake, Lake of the Woods, LeSueur, Lincoln, Lyon, Mahnomen, Marshall, Martin, McLeod, Mille Laes, Morrison, Mower, Murray, Nicollet, Nobles, Norman, Otter Tail, Pennington, Pipestone, Polk, Pope, Red Lake, Redwood, Renville, Rice, Rock, Roseau, Sibley, Steele, Stevens, Swift, Todd, Traverse, Wabasha, Wadena, Waseca, Watonwan, Wilkin, Winona, and Yellow Medicine.~~

~~**Bylaw**—The following partial districts are established as organizing units, including the precincts not organized by senate district, house district or county listed above: Benton-15/Sherburne-15/Wright-15 (BSW-15), Goodhue-21, Meeker/Cokato, Olmsted-25, Pine-11B, Scott-20, St. Louis-03, St. Louis-06, and Stearns-12.~~

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**Non-substantive Proposed Change K:**

This proposed change cleans up the Business sections of the following Articles: Organizing Unit, Congressional District, and State.

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**ARTICLE V  
ORGANIZING UNITS**

⋮

**Section 1. Organizing Units.**

**Subsection A. Conventions and Business Conferences.**

⋮

**Business.** The unit convention:

- 1. shall elect organizing unit officers and officials;
- 2. shall elect ~~(in accordance with Article III,~~

~~Section 4)~~ delegates and alternates ~~(allocated in accordance with Article III, Section 4)~~ to the State Convention to serve until the next statewide precinct caucuses;

3. shall elect ~~(in accordance with Article VII, Section 4)~~ members and alternates to the State Central Committee ~~in accordance with Article VII, Section 4,~~ and;

4. may adopt or amend the unit constitution;

5. may adopt resolutions for local consideration and select resolutions to submit for potential consideration by the state convention or the state party's ongoing platform and action agenda consideration; and

6. may conduct such other business as may come before it.

~~(For the division of business of Annual conventions and or business conferences see Article III, Section 4, Subsection G.)~~

⋮

**Section 2. Senate Districts.**

⋮

**Subsection A. Conventions and Business Conferences.**

~~In districts electing a member of the State Senate, a~~ senate district convention shall be held at least in each even-numbered year. Such conventions may be held concurrently with its house district conventions. In even-numbered years in which the district does not elect a senator, the house district conventions may become sessions of the senate district convention.

⋮

**Business.** The senate district convention:

- 1. shall elect senate district officers and officials;
- 2. shall recruit and may endorse a candidate for the State Senate and aid in the election of the candidate; and
- 3. ~~The convention~~ may conduct such other party business as may come before it.

~~(For the division of business of Annual conventions and or business conferences see Article III, Section 4, Subsection G.)~~

⋮

**Section 3. House Districts.**

⋮

**Subsection A. Conventions and Business Conferences.**

In districts electing a member of the State House of Representatives, a convention shall be held each even-numbered year. Such conventions may be held concurrently with the convention of the

senate district. A ~~H~~ouse ~~D~~istrict established as an Organizing Unit may hold a convention or business conference in the odd-numbered year if specified in its constitution.

**Business.** The house district convention shall recruit and may endorse a candidate for the State House of Representatives and aid in the election of the candidate. If the house district is established as an organizing unit, the convention:

1. shall elect house district officers;
2. may adopt or amend the house district constitution; and
3. may conduct such other business as may come before it.

(For the division of business of Annual conventions ~~and or~~ business conferences see Article III, Section 4, Subsection G.)

ARTICLE VI  
PARTY ORGANIZATIONS IN  
CONGRESSIONAL DISTRICTS

**Section 1. Conventions.**

**Business.** The convention:

1. shall recruit and may endorse a candidate for the United States House of Representatives;
2. shall elect congressional district party officers and officials. ~~It shall be the function of the convention to endorse a candidate for the United States House of Representatives in accordance with Article III, Section 4;~~
3. ~~The convention~~ shall elect two state directors in accordance with Article VII, Section 3;
4. shall elect members of the State Standing Committees in accordance with Article VII, Section 6;
5. shall elect members of the State Central Committee in accordance with Article VII, Section 4;
6. ~~The convention shall elect two persons, either delegates or alternates to the State Convention, for membership on each pre-convention committee established by the State Executive Committee, and two persons either delegates or alternates to the State Convention, to serve as alternates to each pre-convention committee. shall elect two persons as voting delegates and two persons as alternates to each State pre-~~

~~convention committee from among those persons who are either delegates or alternates to the State Convention;~~

~~7. It shall also elect members of the State Central Committee in accordance with Article VII, Section 4. In presidential election years the convention shall also nominate a presidential elector and an alternate elector not of the same gender identity, and elect the National Convention delegates and alternates allotted the district in accordance with Article III, Section 4, the Bylaws, the Rule Book, and the rules and directives of the State Executive Committee and Democratic National Committee. The convention may adopt or amend a constitution;~~

~~8. The convention may conduct such other business as may come before it; and~~

9. shall, in presidential election years:
  - a. elect delegates and alternates to the National Convention (allotted to the district in accordance with Article III, Section 4, the Bylaws, the Rule Book, and the Democratic National Committee National Delegate Selection Rules); and
  - b. nominate a presidential elector and an alternate elector not of the same gender identity.

(For the division of business of Annual conventions ~~and or~~ business conferences ~~also~~ see Article III, Section 4, Subsection G.)

ARTICLE VII  
STATE PARTY ORGANIZATION

**Section 1. Convention.**

**Business.** The State Convention:

1. shall elect convention officers;
2. ~~It shall consider endorsement or provide for such endorsement of candidates for statewide office; and adopt a party platform, or provide for such endorsement and adoption.~~
3. may revise or provide for such revision of the party's ongoing platform;
4. may adopt or provide for such adoption of the party's biennial action agenda;
5. ~~It~~ may amend this Constitution, the accompanying Bylaws, and/or the Rule Book;

- 6. ~~It~~ may transact such other business as may come before the Convention; and
- 7. ~~shall, in~~ presidential election years, ~~it shall~~:
  - a. ~~(1)~~ elect national committee members;
  - b. ~~(2)~~ elect delegates and alternates to the National Convention (in accordance with Article III, Section 4, the Bylaws, the Rule Book, and Democratic National Committee National Delegate Selection Rules); and
  - c. ~~(3)~~ nominate presidential electors and their alternates.

**Non-substantive Proposed Change L:**  
 This proposed change clarifies committee eligibility also includes alternates.

:  
**ARTICLE VII**  
 STATE PARTY ORGANIZATION

**Section 1. Convention.**

**Committees.** ... Eligibility for election to State Convention pre-convention committees (rules, nominations, and credentials) is limited to delegates and alternates as defined by Article VII, Section 1, Membership (a) Delegates and (b) Delegates-at-large, other than Distinguished Party Leader Delegates. ...

**Non-substantive Proposed Change M:**  
 This proposed change cleans up the Elected Officials' section of the State Party Article.

:  
**ARTICLE VII**  
 STATE PARTY ORGANIZATION

**Section 2. DFL Elected Officials' Delegates/Directors.**

The State DFL Chair shall convene a convocation of elected public officials prior to the congressional district conventions ~~of elected public officials~~. In a presidential election year, the convocation shall be held the first Saturday following the date of the precinct caucuses. To be eligible to participate in the convocation, elected public officials must consider themselves members

of the DFL party and must have participated in the DFL precinct caucus in the year the Convention occurs. The business of the convocation shall be to elect three directors to serve on the State Executive Committee for a term of two years, 10 members to serve on the State Central Committee for a term of two years, ~~elect three directors to serve on the State Executive Committee for a term of two years~~, and five delegates from each Congressional District to serve as State Convention delegates at-large to all DFL conventions and endorsing commissions whose boundaries include their residence. No alternates shall be elected. The aforementioned delegates/directors shall serve on the appropriate committees at all levels of the party. This convocation shall fulfill the delegate election guidelines applicable under the Constitution and Bylaws. An individual who is serving as a member or alternate to the State Central Committee or State Executive Committee at the time of their election on a partisan ballot shall become an alternate to the members elected to the same body under this section for the remainder of the term.

**Non-substantive Proposed Change N:**  
 This proposed change removes expired language that ended in 2022.

:  
**ARTICLE VII**  
 STATE PARTY ORGANIZATION

**Section 4. State Central Committee.**

**Membership.** The State Central Committee shall consist of the following members:

- a. the members of the State Executive Committee, with no alternates;
- b. the vice-president of the MYDFL, with no alternate;
- c. 10 elected officials, as defined in Article VII, Section 2, with no alternates;
- ~~d. 50 at-large delegates, with no alternates (ending 2022);~~
- e.d. seven delegates from each congressional district, with no alternates ~~(beginning 2022)~~;
- f.e. the chair and vice chair of each organizing unit;
- g.f. the chair and vice chair of each senate district party unit that is not an organizing unit;

~~h.g.~~ the chair of each county-wide party unit that is not an organizing unit, with the unit's vice chair serving as the alternate; and  
~~h.h.~~ 464 delegates, including each unit's chair and vice chair, allocated to organizing units according to the DFL Candidates Average Vote (see Bylaw, Article III, Section 11).

In addition, each former State Party Chair or Vice Chair shall be an ex-officio voting member of the State Central Committee if they participated in the most recent precinct caucuses and accept the position.

All members of State Party Standing Committees shall be non-voting members of the State Central Committee.

A poll by mail of the members of the State Central Committee may be taken on specific questions, provided such a poll is approved by the State Executive Committee. In such polls, at least 15 days must elapse between the mailing of ballots and the date set for the tabulation of returns.

For all State Central Committee members, ranked alternates shall be elected, unless otherwise specified.

~~**Process for the Election of SCC Members At-Large for 2020.** For the election of SCC members at large in 2020, who will serve through the adjournment of the 2022 State Convention, the State Chair shall appoint a Nominations Committee, approved by the State Executive Committee (with at least one third of members from counties outside those listed below) to recommend individuals to the State Central Committee for election. To achieve the goals of affirmative action, outreach, and inclusion, at least 40 of the at large members shall be a member of at least one of the following communities: people of color, LGBTQ+, seniors, youth, farmers, labor, veterans, and persons living with disabilities. Additionally, at least 16 delegates shall be from counties outside of Anoka, Hennepin, Ramsey, Dakota, and Washington counties. The at large members shall be elected at the first State Central Committee meeting to be held after the State Convention in 2020.~~

**Business. . .**

~~**Bylaw** The term of office for the at large members of the State Central Committee elected in 2018 expires upon the adjournment of the August 15, 2020 State Central Committee Meeting. The term of office for the at large members of the State Central Committee elected in 2020 expires upon the adjournment of the 2022 State DFL Convention. The term of office for the members elected in 2022 at congressional district conventions shall begin with the adjournment of the convention at which they were elected.~~

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**Non-substantive Proposed Change O:**  
This proposed change cleans up ex-officio membership for former State Party Chairs.

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**ARTICLE VII**  
STATE PARTY ORGANIZATION

:

**Section 5. State Executive Committee.**

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**Membership.** ...The former State Party Chair shall not be an ex-officio member of any ~~other state DFL or lower-level~~ executive committees.

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**Non-substantive Proposed Change P:**  
This proposed change places the State Party Standing Committees in the same order as they are listed later in the constitution.

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**ARTICLE VII**  
STATE PARTY ORGANIZATION

:

**Section 6. State Party Standing Committees.**

State party standing committees shall include but not be limited to: Outreach and Inclusion Committee; Constitution, Bylaws, and Rules Committee; Platform, Issues, and Legislative Affairs Committee; Party Affairs and Coordinated Campaign Committee; Budget Committee; Personnel Committee; Operations Committee; Personnel Committee; and ~~Party Affairs and Coordinated Campaign Committee~~ History Committee; and shall function as described in the Bylaws. The State Central Committee may establish other standing committees through the Bylaws.

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**Non-substantive Proposed Change Q:**  
This proposed change includes assorted cleanup in the State Standing Committees section.

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**ARTICLE VII**  
STATE PARTY ORGANIZATION

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## Section 6. State Party Standing Committees.

### A. Outreach and Inclusion Committee.

**Membership.** The State Outreach and Inclusion Committee shall consist of:

1. the State Outreach Officer;
2. ~~The~~ the First and Second State DFL Vice Chairs;
3. two members, ~~not of the same gender identity~~, elected by each congressional district in even-numbered years;
4. the congressional district outreach officers;
5. the appropriate officer for outreach of any Community Outreach Organization; and
6. additional persons nominated by the State Party Chair or State Outreach Officer, and confirmed by the State Executive Committee, to representing their underrepresented communities (such as: persons of color, youth, seniors, labor, ethnic minorities, persons living with disabilities, and farmers) as well as by their sexual orientation or gender identity, ~~nominated by the State Party Chair or State Outreach Officer, and confirmed by the State Executive Committee.~~

**Responsibilities.** The responsibilities of the Outreach and Inclusion Committee shall include, but not be limited to:

6. The Committee shall be an action, review, and compliance committee in terms of affirmative action, outreach, and inclusion programs and delegate selection and in turn shall make recommendations to appropriate governing bodies.
7. The Committee shall elect a co-chair (not of the same gender identity as the State Outreach Officer) from among its members.
8. The Committee and the DFL State Outreach Officer shall be accountable to the State Executive and Central Committees.
9. The Committee shall prepare an affirmative action, outreach, and inclusion plan (said plan to include but not be limited to: recruitment and training ~~for new-of~~ candidates for seeking state party ~~officers-office and State Party Standing Committee membership~~ from among underrepresented areas and communities ~~and for State Party Standing Committees~~); shall submit the plan for approval and implementation to the State Central Committee; and shall make timely reports to the State Convention, State Central Committee and Business Conference. It may establish a date for organizing unit and congressional district affirmative action, outreach, and inclusion plan submission. The Committee shall also provide guidance in development, implementation, and follow-up of other unit affirmative action, outreach, and inclusion plans.
10. The Committee shall advise and coordinate with Party Affairs and Coordinated Campaign Committee with respect to trainings on affirmative action, outreach, and inclusion.
11. The Committee shall identify resources for accessibility for persons living with disabilities, including: Braille translation, taping, disk or other electronic formats, interpreters for people with auditory disabilities, and site accessibility requirements.
12. The Committee should be properly funded to carry out its mandate.

### B. Constitution, Bylaws, and Rules Committee.

**Membership.** The Constitution, Bylaws, and Rules Committee shall ~~be comprised~~ consist of:

1. two members elected by the State Executive Committee;
2. two members elected by ~~the each~~ congressional district in even-numbered years; and
3. 11 members (at least four from counties outside of Anoka, Hennepin, Ramsey, Dakota, and Washington counties) elected by the State Central Committee.

**Responsibilities.** The Constitution, Bylaws, and Rules Committee shall have as minimum objectives:

1. Perform periodic reviews of the following documents in relation to the Constitution and Bylaws of the DFL Party, with a view toward resolving any conflicts with the Constitution:
  - a. The National Charter of the Democratic Party.
  - b. The DFL Affirmative Action, Outreach, and Inclusion Plan.
  - c. Delegate Selection Rules for the Democratic National Convention.
  - d. Minnesota Election Laws.
  - e. Constitutions of subordinate DFL organizations, as prescribed in Article IX, Section 1.
  - f. Standing Rules of the DFL State Executive and Central Committee.
2. Review and draft the Official Call including temporary proposed Rules for the State Convention to be reviewed and considered by the State Preconvention Rules Committee.
3. Have authority to issue or recommend settlements and remedies of constitutional or Official Call challenges to endorsements, other disputes, and interpretations of party documents to the State Chair and/or appropriate governing bodies. The Committee may refer these matters to a rotating Review Board, drawn by lot from among their membership. All appeals to settlements and remedies issued by the full Committee and reviewed by the DFL State Chair shall be heard by the State Executive Committee.
4. Recommend refinements/changes to the Constitution and Bylaws of the DFL Party and report recommendations to the State Central Committee and/or the DFL State Convention.
5. Advise and coordinate with Party Affairs and Coordinated Campaign Committee with respect to training concerning the calls, constitutions, bylaws, and rules.
6. Schedule and conduct hearings (as appropriate) throughout the state for the purpose of receiving input on recommended changes, additions or refinements to the Constitution and Bylaws. The Committee will solicit recommendations from DFL elected officials and party officers.
7. Prepare a final report for action by the State Convention by acting as the State Preconvention Constitution and Bylaws committee.

### C. Platform, Issues, and Legislative Affairs Committee.

**Membership.** Platform, Issues, and Legislative Affairs Committee shall ~~be comprised~~ consist of:

1. two members elected by the State Executive Committee;

2. two members elected by ~~the each~~ congressional district in even-numbered years; ~~and~~
3. 11 members (at least four from counties outside of Anoka, Hennepin, Ramsey, Dakota, and Washington counties) elected by the State Central Committee; ~~and~~
4. ~~i~~n addition, the membership of the Platform, Issue, and Legislative Affairs should include at least two DFL elected officials elected at the convocation of elected officials described in Article VII, Section 2.

**Responsibilities.** The Platform, Issues, and Legislative Affairs Committee shall have as minimum objectives:

1. Develop platform criteria and form procedures for the ongoing process of resolutions from the caucuses and an orderly procedure for the convention.
2. Monitor and evaluate for informational purposes the implementation of platform planks by appropriate governmental bodies and report the results to the appropriate party officials.
3. Recommend to the State Central Committee for their approval specific legislative priorities, taken only from the DFL Ongoing Platform or Action Agenda, which shall be utilized in meeting with DFL legislators to discuss the legislative priorities of the DFL Party.
4. Bring to the attention of subsequent caucuses and conventions those platform planks which have, and those which have not, been enacted. It may identify current and timely issues that are not addressed in the platform in order to present them to the appropriate governing bodies.
5. The Committee may develop task forces and may hold hearings between conventions.
6. The Committee shall not issue a resolution or issue statement as an official position of the DFL Party, but may present resolutions to the State Convention, Business Conference, State Central Committee, or State Executive Committee. It may develop a manner for topical issues to be developed and a procedure to recommend to the State Central Committee for action.
7. The Committee shall present specific recommendations for inclusion in the Official Call and act as the state pre-convention committee. The pre-convention committee report shall be available for delegates and alternates in printed form and on the DFL website at least one week before the state convention.
8. The Committee shall advise and coordinate with the Party Affairs and Coordinated Campaign Committee with respect to training concerning resolution writing and organizing unit resolution committee best practices.
9. Recommend to the State Central Committee for their approval revisions to the preambles of the ongoing platform and the action agenda. The preambles shall not conflict with either the ongoing platform or the action agenda. If a conflict exists, or is created, the Committee may amend the preambles to resolve any conflict(s). Any such Committee amendment must be reported at the next State Central Committee meeting whose notice is given after the Committee adopts the preamble amendment.

**D. Party Affairs and Coordinated Campaign Committee.**

**Membership.** The Party Affairs and Coordinated Campaign Committee shall ~~be comprised~~ consist of:

1. two members elected by the State Executive Committee;
2. two members elected by ~~the each~~ congressional district in even-numbered years; ~~and~~
3. 11 members (at least four from counties outside of Anoka, Hennepin, Ramsey, Dakota, and Washington counties) elected by the State Central Committee.

**Responsibilities.** The Party Affairs and Coordinated Campaign Committee shall have as minimum objectives:

1. Work with the DFL State Chair, Party Affairs Director, and the Coordinated Campaign Director to facilitate close coordination of policies and initiatives of party activities and related campaign activities.
2. Work with DFL staff and relevant committees to conduct trainings for party organizations, leaders, and volunteers.
3. Serve as liaisons between local party units and officers, and the State DFL staff to facilitate communication between DFL staff and party officers.
4. Be responsible for working with the State Chair to encourage the Coordinated Campaign and local party units to exchange the necessary support to be successful in achieving their respective goals, and for advocating that the Coordinated Campaign and local party officers understand and respect each other's goals.

**E. Budget Committee.**

**Membership.** The Committee shall ~~be comprised~~ consist of:

1. the State Party Chair;
2. the State Party Vice Chairs;
3. the State Party Treasurer;
4. the Finance Chair;
5. eight members elected by the State Central Committee; and
6. one member elected by each congressional district from among its Treasurer and State Central Committee delegates and alternates.

**Responsibilities.** The Budget Committee shall have as a minimum objective to propose a yearly state budget to the State Central Committee and monitor that approved budget.

**F. Personnel Committee.**

**Membership.** The Personnel Committee shall ~~be made~~ up ~~consist~~ of:

1. the State Party Chair;
2. ~~the~~ State Party Vice Chairs;
3. the State Outreach Officers; and
4. seven State Executive Committee members elected by the State Executive Committee upon recommendation of the State DFL Chair; ~~and~~
5. ~~To~~ ensure that an attorney or human resources professional versed on personnel matters is a member of the Committee, this Committee may include one additional member, ~~which who~~ is not an Executive Committee member, ~~who and~~ shall serve at the pleasure of the State Executive Committee.

**Responsibilities.** The Personnel Committee shall have as minimum objectives:

1. Advise and oversee the Chair in appointing and managing the staff.

2. The State Convention, State Central Committee, or State Executive Committee may establish general policies with respect to hiring and other personnel practices and may assign duties to employees; ~~but;~~ to protect each employee’s privacy, the Chair, in consultation with the Personnel Committee, has the sole responsibility for hiring, reviewing, disciplining, and removing any individual employee; for setting their compensation; and for ensuring compliance with any applicable law, collective bargaining agreement, or other contract. This section does not limit the Executive Committee’s power to establish, or the Central Committee’s power to approve, a budget for salaries, which states salaries in the aggregate without identifying individual employees (other than the Chair and the Vice Chairs, if salaried).

**G. Operations Committee.**

**Membership.** The Operations Committee shall ~~be comprised~~ consist of:

1. ~~the State Party Chair;~~
2. ~~the State Party Vice Chairs;~~ and
3. eight additional members elected by the State Executive Committee from its members. At least three of the members must be from counties outside of Anoka, Hennepin, Ramsey, Dakota, and Washington counties.

**Responsibilities.** The Operations Committee will meet between meetings of the State Executive Committee and have as a minimum objective the review of day-to-day operations and to monitor the financial health of the State Party.

**H. History Committee/Historian.**

**Membership.** The History Committee shall ~~be comprised~~ consist of the Historian and any other members that the State Party Chair appoints. The Committee nominates members for admission to the Hall of Distinguished Service, and performs such other duties as the Central Committee or the Chair assigns.

**Historian.** The Chair appoints a Historian, who chairs the History Committee, and performs such other duties as the Central Committee or the Chair assigns.

**Hall of Distinguished Service.** The highest honor that the Central Committee confers is admission to the Hall of Distinguished Service. The Committee may annually admit up to four members after a report from the History Committee.

**I. Code of Conduct Committee.**

**Membership.** The Code of Conduct Committee shall consist of thirteen members elected by the State Executive Committee from amongst its members (at least five from counties outside of Anoka, Hennepin, Ramsey, Dakota, and Washington counties), serving at the pleasure of the State Executive Committee. Any member of the State Executive Committee, voting or non-voting, is eligible to serve as a voting member of the Code of Conduct Committee.

**Responsibilities.** The Code of Conduct Committee shall have as minimum objectives:

1. Recommend refinements and changes to the Code of Conduct of the DFL Party.
2. Review and resolve complaints brought under the code of conduct, subject to appeal to the State Executive Committee. Members of the Code of

Conduct Committee who participate in a review or hearing of the committee shall recuse themselves and not count towards or against quorum for any appeal to a decision of the Code of Conduct Committee.

3. Members of the State Executive Committee who have a potential conflict of interest should recuse themselves and not count towards or against quorum for any appeal to a decision of the Code of Conduct Committee.
4. One of the committee members must be an attorney or human resources professional versed in personnel matters.

The Code of Conduct Committee shall not be responsible for discipline due to malfeasance or nonfeasance in office, including failure to honor the DFL endorsement. Discipline in those cases is the responsibility of the appropriate party unit, as defined elsewhere in this Constitution and Bylaws.

**I. Resignation by Unexcused Absence.**

Any member of a standing committee, other than ex-officio members, who shall have three consecutive unexcused absences from committee meetings, if notified by the committee after two such absences, shall be considered to have resigned, and the position shall be declared vacant.

**J. Vacancies.**

Any vacancy shall be filled by the appropriate central committee or other body responsible for filling vacancies in such position.

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**Non-substantive Proposed Change R:**

This proposed change adds review of Community Outreach Organization biennial reports to the list of Party Affairs and Coordinated Campaign Committee responsibilities.

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**ARTICLE VII**

**STATE PARTY ORGANIZATION**

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**Section 6. State Party Standing Committees.**

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**D. Party Affairs and Coordinated Campaign Committee.**

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**Responsibilities.** The Party Affairs and Coordinated Campaign Committee shall have as minimum objectives:

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5. Review the biennial reports of the Community Outreach Organizations and make recommendations for each (continuing with Community Outreach Organization status, awarding Community Caucus status for the next biennium, or proposing dissolution of inactive Community Outreach Organizations).

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**Non-substantive Proposed Change S:**

This proposed change cleans up the State Business “Conference” list.

ARTICLE VII  
STATE PARTY ORGANIZATION

Section 7. DFL Business Conference.

**Business.** The agenda of the Business Conference will include the following items:

- a) ~~E~~lection of the following state party officers: State DFL Chair, Vice Chair, Outreach Officer, Secretary, and Treasurer. These officers will assume office at the adjournment of the Business Conference;
- b) ~~D~~iscussion of issues;
- c) ~~T~~rainning and outreach; and
- d) ~~P~~arty building.

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**Non-substantive Proposed Change T:**  
This proposed change alphabetizes the list of Community Outreach Organizations.

ARTICLE VIII  
COMMUNITY OUTREACH ORGANIZATIONS  
AND CAUCUSES

Section 1. Authorized Community Outreach Organizations.

**Bylaw** The following Community Outreach Organizations have been authorized: African American Caucus, ~~Minnesota Asian Indian Democratic Association~~, Asian Pacific American Caucus, Disability Caucus, Environmental Caucus, Feminist Caucus, Hmong American Caucus, Latino Caucus, ~~Minnesota Asian Indian Democratic Association~~, Minnesota Young DFL, Muslim Caucus, Native Peoples Caucus, Progressive Caucus, Rural Caucus, Senior Caucus, Somali American Caucus, Stonewall DFL, and Veterans Caucus.

**Non-substantive Proposed Change U:**  
This proposed change updates “Party Affairs” to the committee’s full title.

ARTICLE VIII  
COMMUNITY OUTREACH ORGANIZATIONS  
AND CAUCUSES

Section 3. Biennial Reports to Renew Authorization.

Each Community Outreach Organization (whether or not it has attained the status of Community Caucus) previously authorized under Section 1 must file a biennial report with the State Party Affairs and Coordinated Campaign Committee in order to renew its Section 1 authorization and, if appropriate, its Section 2 designation as a Community Caucus. ...

If any Community Outreach Organization (including any Community Caucus) has not filed a report that complies with these requirements by January 31 of an odd-numbered year, then the State Party Affairs and Coordinated Campaign Committee shall remind the organization in writing about this requirement. If a complete report is not received by the State Party Affairs and Coordinated Campaign Committee within 60 days after the reminder has been sent, then the State Party Affairs and Coordinated Campaign Committee must notify the organization (by notice mailed to the last known address of the organization’s chair and through at least two other methods) that it is subject to dissolution by the State Central Committee under the terms of this Article. The proposed dissolution shall appear on the agenda for the first State Central Committee meeting held at least 30 days after the State Party Affairs and Coordinated Campaign Committee mailed notice of the proposed dissolution.

**Bylaw Review of Reports.** The report of each Community Outreach Organization (whether or not it has attained the status of Community Caucus) shall be reviewed by the DFL State Party Affairs and Coordinated Campaign Committee based upon the criteria below. This review shall be completed, and the results communicated back to the organization, in time for the results of the review to be placed on the agenda for the next State Central Committee meeting, but no later than 30 days prior to the next State Central Committee meeting. The DFL State Party Affairs and Coordinated Campaign Committee shall review all reports and submit its recommendations for consideration at the first State Central Committee meeting held after the Business Conference in odd-numbered years.

**Bylaw Criteria for a Community Caucus.**

...The DFL State Party Affairs and Coordinated Campaign Committee shall provide a list of which organizations it recommends to be Community Caucuses and which it recommends to be authorized Community Outreach Organizations to the State DFL Secretary.

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**Bylaw** The State Party Affairs and Coordinated Campaign Committee shall notify the Constitution, Bylaws, and Rules Committee of any proposed change in status, for any reason, of any Community Outreach Organization or Community Caucus, and the Constitution, Bylaws, and Rules Committee shall prepare a proposed change to the relevant Bylaw in this Article for consideration by the State Central Committee.  
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Revision 006: Internal version, not released  
Revision 007: Internal version, not released  
Revision 008: Internal version, not released  
Revision 009: Updated with feedback from SCC, added additional changes from January CBRC meeting, added non-substantive changes, and added any additional items missing from Revision 005.  
Revision 010: Updated with changes from April 2022 CBRC meeting.

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**Non-substantive Proposed Change V:**

This proposed change cleans up accessibility seating.

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**ADDENDUM A: RULE BOOK OF THE MINNESOTA DFL PARTY**

**GENERAL RULES**

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**Accessibility—Seating.** Delegates, members, and upgraded alternates, non-upgraded alternates, and visitors at an in-person convention, convocation, or other meeting that are living with disabilities must be seated in a place where each of them will be fully able to participate, according to their designated roles.  
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**Non-substantive Proposed Change W:**

This proposed change adds a missing oxford comma.

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**ADDENDUM A: RULE BOOK OF THE MINNESOTA DFL PARTY**

**GENERAL RULES**

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**Alternates—Generally.** Every precinct caucus or convention must rank alternates for upgrading. If no ranking is provided by the applicable caucus, convention, or subcaucus, the alternates will be ranked by lot by the credentials committee. Alternates will be seated in the order in which they were ranked.  
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Revision history:  
Revision 001: Initial report  
Revision 002: Updated to number the proposed changes.  
Revision 003: Internal version, not released  
Revision 004: Internal version, not released  
Revision 005: Updated per December 8, 2021 State Executive Committee to remove Proposed Change #11 from SCC request for feedback.  
Revision 006: Internal version, not released