

# Outreach & Inclusion Reimbursement Grant Program - FAQ

## Who is eligible to submit the application?

- Officers of an Organizing Unit or Community Caucus

## How often are applications reviewed?

- Applications are reviewed three times a year. September, March, and June.

## Are certain budget items not allowed?

- Yes. We do not reimburse for food, staffing, or mileage in excess of 50 miles.

## What is the purpose of the grant program?

- The purpose of the program is to encourage local party leaders to implement strategies to increase political participation among underserved and underrepresented communities.

## Who reviews the application?

- Applications are reviewed by our Review Committee which includes the MN DFL Party Chair, Outreach & Inclusion Chair, Outreach & Inclusion Co-Chair, Director of Party Affairs, and Deputy Party Affairs Director.

## When will we be reimbursed?

- Reimbursement occurs after the program has ended, and all receipts along with an expense reimbursement form have been submitted.

## How do I go about getting reimbursed?

- Request an expense reimbursement form from the Deputy of Party Affairs Director.

## How much money can I request?

- There is generally a \$2,000 cap on reimbursement for all costs approved in advance.

## What projects qualify for this grant?

- Any projects that can clearly present a solid strategy to provide continuous outreach and inclusion efforts by the Organizing Unit/Community Caucus.

## Does the DFL offer In-Kind donations?

- No, we currently do not offer in-kind donations for this program.

## Where can I find the application materials?

- Items can be found on our website at [mndfl.org](http://mndfl.org)