



The Outreach & Inclusion Grant Reimbursement program is designed to offer financial assistance to local units and community caucuses who implement a program or project aimed at supporting outreach and inclusion efforts. To ensure a full understanding of the requirements for reimbursement, we have outlined what we do and do not accept from applicants.

What this program will support:

- Specific and measurable action steps aimed at supporting outreach and inclusion efforts
- Reimbursement can be for mileage in excess of 50 miles, program costs (office supplies, marketing materials, physical space for events, and other necessary expenses for the outreach program to be implemented)
- O&I projects that fully meet the criteria outlined in the grant application
- An application submitted by someone within the local unit that is requesting reimbursement
- Funds via reimbursement only. This is a reimbursement only program that can provide funds if approved, with receipts and proof of expenses

What this program will not support:

- Reimbursement of staff time, food, mileage under 50 miles, and unrelated expenses to the implementation of the program
- Funds up front. This is a reimbursement only program that can provide funds if approved, with receipts and proof of expenses
- O&I projects that do not fully meet the criteria outlined in the grant application
- An application submission by someone outside of the local unit that is requesting reimbursement

If there are any questions regarding the **dos' and don'ts**, please contact the Party Affairs department at partyaffairs@df.org.
