

# DFL Precinct Caucus Agenda

(Caucus can add items, but cannot delete items)

- 1. Convene at 7:00 p.m.**
- 2. Introductions and Greetings**
- 3. Read Participant Eligibility Requirements.**
- 4. Read Affirmative Action Statement and Platform Statement.**
- 5. Elect Caucus Chair and at least 2 Tellers, and Appoint Caucus Secretary**
  - Chair position is for tonight only. Function is to conduct the caucus.
- 6. Adopt rules for precinct caucus business, if desired.**
- 7. Elect Precinct Chair and two Associate Chairs**
  - These officers serve for the next two years. Function is to organize the DFL Party in the precinct (identify and register DFL voters, distribute sample ballot and campaign literature, conduct get-out-the-vote efforts, etc.). Also represent the precinct on the County Unit Central Committee.
  - At least one Associate Chair must be of opposite gender from the Chair.
- 8. Elect County Unit/Senate District Convention Delegates and Alternates**
  - Must start at 7:30 p.m. unless delegates are still being registered.
- 9. Tally Statewide Preference Ballots at 8:00 p.m., certify results, and announce results to caucus.**
- 10. Consider Resolutions.**
  - May be done during breaks in other business, such as while votes are being counted.
- 11. Adjourn**

## Sample Precinct Caucus Rules

(Caucus can add, delete or change as it sees fit)

*Note: The 2010-2011 Official Call and the DFL Constitution & Bylaws govern in all cases. If no rule in either the Call or precinct caucus rules applies to a situation, Robert's Rules of Order, Newly Revised, will govern.*

### Nominations

1. Any caucus participant may nominate himself/herself for any position being elected by the caucus. No nominating or seconding speeches may be given.
2. If a contest exists, each candidate for an elective position may take up to one minute to explain why he/she should be elected by the caucus to that position.

### Motions/Resolutions

3. All resolutions proposed for consideration by the caucus (and any amendments of 5 or more words) must be submitted to the Caucus Chair in writing immediately after being proposed.
4. No more than three speakers in favor and three speakers opposed to a motion or resolution will be allowed. Debate ends, and the caucus will come to a vote immediately, after there have been three speakers on each side of the issue.
5. Speeches will be limited to no more than one minute per speech.
6. No speaker may speak twice to a motion or resolution until all others wishing to speak to the issue have had a turn.

**Election of Delegates – Subcaucusing**

See pages 3 – 5 of the Call

**Participant eligibility**

See page 2 of the Call

**Resolutions – general rules**

See pages 5 – 6 of the Call

# MINNESOTA DFL RESOLUTION FORM

(NOTE: Incomplete forms may be rejected. Submit only one resolution per form.  
Resolutions that combine separate issues might not be considered.)

Congressional District: <input type="text"/>	County Unit/ Senate District: <input type="text"/>	Precinct: <input type="text"/>
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Proposed by: \_\_\_\_\_  
(Name) (City) Contact Phone # / E-mail

This resolution is:  A new 2010 Action Agenda item.  
**[check one]**  A readoption of a 2008 Action Agenda item.  
 An amendment of the Ongoing Platform.  
 A Party Issue. (Will not be included in the Action Agenda items presented to the state convention.)  
 A Local Issue (City/County). (Forward to the appropriate elected body, not the Platform Commission.)

This resolution should be considered under the following category: **[check one]**

<input type="checkbox"/> Agriculture & Food	<input type="checkbox"/> National Security & International Policy
<input type="checkbox"/> Business & Community Development	<input type="checkbox"/> Natural Resources & the Environment
<input type="checkbox"/> Civil, Human & Constitutional Rights	<input type="checkbox"/> Public Safety & Crime Prevention
<input type="checkbox"/> Consumer Issues	<input type="checkbox"/> Retirement Security
<input type="checkbox"/> Education	<input type="checkbox"/> Tax & Budget Policy
<input type="checkbox"/> Energy	<input type="checkbox"/> Transportation
<input type="checkbox"/> Government Accountability to the Public	<input type="checkbox"/> Veterans Affairs
<input type="checkbox"/> Health & Human Services	<input type="checkbox"/> Local or Party Issues
<input type="checkbox"/> Labor & Employment	

**BE IT RESOLVED THAT:** (Print or attach your resolution here. Any WHEREAS clauses or supporting statements should be included on the back of this form.)

**To be filled out at the Precinct Caucus:**

This resolution was:  Adopted  Defeated  
by:  A voice vote.  A recorded vote of:  Yes  No  Abstain  
(A majority consists of more than half of those voting, not counting blanks and abstentions.)